

## Graveley Environment Group AGM

19 January 2016

### Notes of meeting

1. Present:  
Fiona Hutton FH  
Helen Lumley HL  
Janet Firth JF  
Danielle Galvan DG  
No apologies received.
2. The notes of the previous AGM were reviewed and agreed as an accurate record.
3. Election of Officers

Office	Name	Proposed	Seconded
Chair	Fiona Hutton	Janet Firth	Helen Lumley
Treasurer	Helen Lumley	Fiona Hutton	Danielle Galvan
Secretary	Janet Firth	Helen Lumley	Danielle Galvan

4. A summary of income and expenditure had been prepared and was presented by HL. The balance as at the date of the meeting was £1481.11. During the financial year expenditure had been on plants and compost for the central reservation. The Parish Council had provided a sum of £200 for the purchase of a wet suit (for pond maintenance) of which £114 was used for this purpose. The remainder was paid into the GEG bank account. Net expenditure was therefore £4.91.  
HL recommended a change in the mandate for cheque signatories for the bank account to include JF to ensure there is transparency in any payments made from the account. HL to ensure appropriate documentation is completed and submitted to the bank.  
HL reported that an audit of the accounts was outstanding but that agreement had been secured from Peter Bracey to carry out this exercise. HL to pursue with a view to completion before the end of the financial year.

#### Activities during 2015/2016

**Pond maintenance.** The clearing of the pond and subsequent attention given to the minimal regrowth of reeds (made possible by the purchase of the wet suit) was deemed to have been highly successful and has transformed the pond relative to the previous year.

**Central reservations.** During the year these were planted with a mixture of additional perennial and annual plants including pelargoniums, thrift and

valerian. This resulted in much more colour and interest than in previous years.

**Corner plot - High Street and Church Lane.** Despite considerable efforts to maintain this as a wildflower garden this had not proved successful. The GEG presented a proposal to the Parish Council to strip the plot and replant with low growing, insect attracting shrubs planted through a mulched membrane. The Parish Council accepted this proposal and applied for a grant from the District Council for this purpose. The outcome of the application is unknown at present. HL reported that agreement from the Highways Department had been secured with some stipulations should the work proceed.

**Village hall.** The area of wildflower planting and shrubs in front of the hall was maintained.

5. Plans for 2016/17

**Weeding Day** The central reservations will require weeding in the spring. It was agreed that villagers are invited to participate in this – a Sunday morning between the hours of 9.30 and 11.30 during April or May was deemed appropriate. FH to write copy for Graveley Matters advertising this as a ‘Village Gardening Day’.

**Village Hall Hanging Baskets** DG agreed to contact Steve MacDonald (who is believed to maintain the hanging baskets) to ascertain whether any support – financial or otherwise – is required from GEG.

**Plastic boxes for walks leaflets** HL to pursue this action. It was agreed that supplies of walks leaflets should be offered to The Cricketers at Weston and The Fox at Willian as well as the current sources to be maintained. FH and HL to action this.

**Pond Signs** It was agreed that the signs in both ponds require refurbishment. JF proposed that Steve Firth be asked to make recommendations for improvement. This was agreed with thanks to Mr Firth in advance.

6. There was no further business.