

**Graveley Parish Council Meeting Minutes**  
of the Full Parish Council taken on Tuesday 19<sup>th</sup> September 2023 at Graveley Village  
Hall, High Street, Graveley, Hertfordshire, SG4 7LB at 8.00pm

<b>Council members present:</b>	Cllr J Atkinson Cllr M Griffin – Chair Cllr J Thorpe
<b>In attendance:</b>	D Galvan (Clerk & RFO to the Council)
23/073	<b>Apologies</b> Cllr H Lumley
23/074	<b>Interests</b> To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation. None.
23/075	<b>Minutes</b> To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 29 <sup>th</sup> August 2023 as a true and accurate record of proceedings. <b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Atkinson, that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.
23/076	<b>Public Issues</b> None.
23/077	<b>Reports from County &amp; District Councillors, Police and others</b> None received.
23/078	<b>Finance</b> To authorise payments made in accordance with the budget. a) To authorise the payment schedule for September 2023. <b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Thorpe. September 2023 payment schedule was authorised. Unanimously approved.
23/079	<b>Planning</b> To consider planning applications received.

Graveley Parish Council minutes

Signed: \_\_\_\_\_

Meeting date: 19<sup>th</sup> September 2023

Dated: \_\_\_\_\_

	<p>(a) 23/01774/PN14J - Prior Approval Schedule 2 Part 14 Class J: Installation of PV Solar Panels Chesfield Downs Golf Club, Jacks Hill, Graveley. It was agreed that a comment of 'no objection' and make a suggestion that an engineer's report be carried out with regards to the roof structure to the NHC Planning office. <b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Thorpe. Unanimously agreed.</p> <p>(b) 23/01392/FP - Erection of four detached 4-bed dwellings, including parking, landscaping and creation of vehicular access off Turf Lane (as amended by plans received 21/08/2023). Land Rear Of 33, High Street, Graveley, Hertfordshire, SG4 7LA. <i>Application received on 11.09.2023. An extension of time has been granted from the NHC Planning office for the GPC. (b/f to October's GPC meeting).</i></p> <p>(c) To consider planning applications received during the period (Wednesday 13<sup>th</sup> September to Tuesday 19<sup>th</sup> September 2023). None.</p>
23/080	<p><b>Playground/Garden Machinery</b></p> <p>a) To consider and agree on the replacement quote of a lawnmower. The Clerk proposed buying an identical mower and has discussed this with the gardener of the playground. The cost of a replacement lawnmower is £619.00, but the Clerk has found a discount code for £10.00, so £609.00. <b>Resolved.</b> Proposed by Cllr Thorpe. Seconded by Cllr Atkinson. The Clerk to purchase this lawnmower for £609.00. The Clerk will arrange for the old one to be disposed/recycled.</p> <p>b) To consider and agree on the servicing cost quote for the leaf blower. J Deamer &amp; Son Ltd from the Old Town have quoted £90.00 for the collection and servicing of the leaf blower. <b>Resolved.</b> Proposed by Cllr Thorpe. Seconded by Cllr Atkinson. The Clerk to arrange for the leaf blower to be serviced for £90.00.</p>

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23/081	<p><b>Clerks report</b></p> <ul style="list-style-type: none"> <li>• Land at Barking Mad used by A1 Skip hire. The Clerk has received a letter from the NHC Enforcement Office to acknowledge this complaint.</li> <li>• Redecorating/Maintenance of the two benches at Pondsides have commenced.</li> <li>• Graveley Footpath 017, Graveley. The hedge between the two pubs. The Clerk has asked again for HCC to either maintain the hedge or ask the farmer to do so, as it is overgrown.</li> <li>• The Clerk received an email from a resident on Oak Lane regarding the proposed houses (land rear of 33 High Street, Graveley). The family will look directly onto the side of the proposed housing and will be blocking all their light and privacy. The Clerk went to see the resident and informed her that an extension of time has been granted by the NHC and therefore Graveley Parish Council would be meeting on Tuesday 17th October to discuss and vote on the planning application 23/01392/FP onto the agenda for the councillors to vote on. The Clerk encouraged the resident and others to give their comments to the NHC Planning office via their web portal.</li> <li>• The Clerk has followed up on an email for Cllr Griffiths to call out the Planning application 23/01392/FP. She received an email on 18<sup>th</sup> September from him to confirm that he has referred this to the planning committee for further examination.</li> <li>• Reach out is a project/charity that supports vulnerable, isolated clients and discharges from hospital, they are looking for support in recruiting of volunteers from Graveley. Any interested parties go to, <a href="https://www.nhcvs.org.uk/">https://www.nhcvs.org.uk/</a>.</li> <li>• The Clerk has invited a representative from the NHC's Planning Office to October's Graveley Parish Council meeting to discuss/explain to residents about the remit of a Parish Council on these applications, give them some best practice advice on how to make objections and the NHC's remit and take some Q&amp;A's.</li> <li>• The 6<sup>th</sup> of June 2024 marks the 80th anniversary of D-Day. The Clerk has received some information to this effect from the Pageant master. The Clerk to bring forward to another meeting.</li> </ul>
23/082	<p><b>Items for consideration at next meeting</b> To suggest agenda items for the next meeting of the Graveley Parish Council on Tuesday 17<sup>th</sup> October 2023.</p>
	Meeting closed at 8.24pm

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