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**Graveley Parish Council Meeting Minutes
of the Full Parish Council taken on Tuesday 19th October 2021 at Graveley Village Hall,
High Street, Graveley, Hertfordshire, SG4 7LB at 8pm**

Council members present:	Cllr Martin Griffin – Chair Cllr Helen Lumley Cllr Rob Millard – Vice Chair Cllr Gill Shenoy Cllr Johnie Thorpe
In attendance:	Danielle Galvan (Clerk & RFO to the Council) Cllr George Davies Cllr Steve Jarvis Two members of the public
21/073	Apologies
21/074	Interests To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation. Cllr Griffin for agenda item 21/079 (a) item. Cllr Griffin will not take part in the discussion/vote.
21/075	Minutes a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 21 st September 2021 as a true and accurate record of proceedings. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed.
21/076	Representative from Gade Homes to introduce themselves to the Parish Council. Cllr Griffin welcomed the representative from Gade Homes and conveyed that the GPC are not endorsing nor have canvassed residents nor had an opinion with regards to Gade Homes or their potential development. It was Gade Homes wish to attend a Parish Council meeting to introduce themselves. In summary. Gade Homes are looking to build up to 29 homes with 40% affordable housing on the land South of Milksey Lane. They are at pre-application stage with the NHDC which has been supported in principle but are

Graveley Parish Council minutes (in draft) Signed: _____

Meeting date: 19th October 2021 Dated: _____

	undertaking some changes. Gade Homes would like to put forward a plan of further engagement to the GPC. Gade Homes will contact the Parish Clerk for any future communication.
21/077	Public Issues None raised.
21/078	Reports from County & District Councillors, Police and others Cllr Jarvis: The move of the speed camera on hold (GPC to vote on this matter, agenda Item 21/081). Patches on Church Lane to be carried out from w/c 25 th October 2021. HCC might have some finances at the end of the financial year to cover posts on the verge at the top of Oak Lane. Lynx bus service is running through Graveley. Cllr Davies: Delay in domestic refuse bins collected due to lack of availability of HGV drivers. Will look into NHDC street bin collection delays. Has been approached indirectly by Gade Homes. Cllr Davies will take his steer from the GPC in this area.
21/079	8.18pm – Cllr Griffin left the meeting room. The meeting was chaired by Cllr Millard. Finance a) To authorise payments made in accordance with the budget. The payment schedule was agreed. Resolved. Proposed by Cllr Millard. Seconded by Cllr Shenoy. Unanimously agreed. 8.20pm – Cllr Griffin re-joined the meeting. a) To consider draft budget for financial year 2022/23. Bring forward for voting at November’s meeting. 2 nd half of Parish precept has arrived £5,328.00 – Bank balance £17,499.08.
21/080	Planning a) 21/02624/FP - Land North of the depot - 1a High Street, Graveley, SG4 7LA. Erection of 9 affordable homes (2 x 1-bed, 5 x 2-bed, 1 x 3-bed and 1 x 4-bed) including alterations to existing vehicular access, creation of an additional vehicular access off The High Street and all associated works. Recommendation: Objection. <i>Action:</i> The Clerk to send the reasons for objections to the NHDC Planning Office. <i>Completed 20.10.2021.</i> Resolved. Proposed by Cllr Lumley. Seconded by Cllr Griffin. Unanimously agreed. b) To consider planning applications received during the period (Wednesday 13 th October to Tuesday 19 th October 2021). None received.

Graveley Parish Council minutes (in draft)	Signed: _____
Meeting date: 19 th October 2021	Dated: _____

21/081	<p>Speed Indicator Device (SID) To consider the move of the SID from the North of the Village. It was agreed that the SID would not be moved from the North of the Village. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Shenoy. Unanimously agreed.</p>
21/082	<p>Road sign for the Playground To decide on whether a road sign for the playground is required and its proposed location. It was agreed that it would be beneficial to have a road sign for the Playground and suggested to be positioned at the bottom of Ashwell Close. HCC to fund and to organise this. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Millard. Unanimously agreed.</p>
21/083	<p>Playground sign a) To consider the quotes received and decide whether to replace the existing signage outside of the playground. It was agreed for new signage for the playground, using donated funds from the Youth club that was disbanded years ago. It was agreed for the Clerk to place an order with Retail Graphix for £95.00. Resolved. Proposed by Cllr Millard. Seconded by Cllr Shenoy. Unanimously agreed. b) To agree on the wording of the sign. It was agreed to change some of the proposed wording of the sign. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Thorpe Unanimously agreed.</p>
21/084	<p>Clerks report – Information only. Correspondence received and outstanding action points.</p> <ul style="list-style-type: none"> • Code of Conduct training slides have been sent to Cllrs. • Temporary SID outside the George and Dragon public house. • Salt has been ordered – 5 bags as there are over 15 bags in good condition remaining in the Village Hall car park. • The Clerk has contacted the farmer regarding the hedge surrounding the playground and has agreed that he will cut that back. • Has contacted HCC with regards to the footpath between the two pubs as the previous correspondence whereby HCC suggested to put in a problem log has been closed as a resident kindly cut back the hedge so they said no action is needed. The Clerk has requested that this maintenance be added back onto their schedule. • HCC reported manhole cover that has not been repaired correctly after the Surface dressing carried out in May 2021. Outside Forster view every car go over it and makes a clunking sound. Residents have complained. Engineers to advise Clerk on a repair date. Action: Clerk to forward to Cllr Jarvis to help escalate matter. <i>Completed: 20/10/2021.</i>

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21/085	<p>Items for consideration at next meeting</p> <p>To suggest agenda items for the next meeting of the Graveley Parish Council on Tuesday 16th November 2021.</p> <p>None suggested.</p>
	<p style="text-align: center;">Meeting closed at 8.50pm.</p>

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