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**Graveley Parish Council Meeting Minutes
of the Full Parish Council taken on Tuesday 16th November 2021 at Graveley Village
Hall, High Street, Graveley, Hertfordshire, SG4 7LB at 8pm**

Council members present:	Cllr Martin Griffin – Chair Cllr Helen Lumley Cllr Johnie Thorpe
In attendance:	Danielle Galvan (Clerk & RFO to the Council)
21/086	Apologies Cllr Millard, Cllr Shenoy & Cllr Jarvis
21/087	Interests To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation. Cllr Griffin made a declaration of interest for agenda item 21/091 (a) and (b) and with limited dispensation granted (agenda item 21/068) and so that the meeting will not become inquorate he will participate in the discussion/vote.
21/088	Minutes a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 16 th October 2021 as a true and accurate record of proceedings. Resolved. Proposed by Cllr Thorpe. Seconded by Cllr Lumley. Unanimously agreed.
21/089	Public Issues None.
21/090	Reports from County & District Councillors, Police and others Written report from Cllr Jarvis: Will chase up for the noisy manhole cover to be fixed. The situation with the road sign to the playground area; the grassed areas outside number 15 Ashwell Close are not Highways land, the opposite corner (outside number 10) is, so that is probably the only place that a highway sign could be placed. (Cllr Griffin asked for the Clerk to ask permission from settle to see if they would agree for the sign to be sited on their land. <i>Action completed 17/11/2021</i>).

Graveley Parish Council minutes (in draft) Signed: _____

Meeting date: 16th November 2021 Dated: _____

21/091	<p>Finance</p> <p>a) To authorise payments made in accordance with the budget. The payment schedule was agreed.</p> <p>Resolved. Proposed by Cllr Lumley. Seconded by Cllr Thorpe. Unanimously agreed.</p> <p>b) To agree draft budget for financial year 2022/23. The budget was considered and it was agreed to be used for 2022/23 with no changes to the original draft.</p> <p>Resolved. Proposed by Cllr Lumley. Seconded by Cllr Thorpe. Unanimously agreed.</p>
21/092	<p>Planning</p> <p>a) To consider planning applications received during the period (Wednesday 10th November to Tuesday 16th November 2021). None.</p> <p>b) To discuss and consider the GPC to start the process of producing a Neighbourhood Plan in 2022.</p> <p>It was agreed to bring this agenda item forward to the next Parish Council meeting for discussion. No vote taken.</p>
21/093	<p>GPC Grey NHDC refuse bin</p> <p>To consider for the GPC's grey NHDC refuse bin to be re-sited in front of Graveley Village Hall and collected on a fortnightly basis at a charge by the NHDC of £250.00 per annum.</p> <p>The Clerk has sought permission from Graveley Village Hall trustees to do so and proposed that the grey bin is moved back to outside the Graveley Village Hall with immediate effect. It was agreed that the NHDC would collect refuse from this location from now on. Clerk to organise this <i>(completed 17/11/2021)</i>.</p> <p>Resolved. Proposed by Cllr Lumley. Seconded by Cllr Thorpe. Unanimously agreed. (Cllr Thorpe to inform the village litter picker of the change in the bin location).</p>
21/094	<p>Plant Britain</p> <p>To discuss whether Graveley Parish Council would like to take part in this initiative.</p> <p>It was agreed to bring this agenda item forward to the next Parish Council meeting for discussion. No vote taken.</p>

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21/095	<p>Clerks report – Information only. Correspondence received and outstanding action points.</p> <ul style="list-style-type: none"> • Received a telephone call on Sunday 7th November from a resident concerned about fire ablaze in the yard of 1a High Street, left unattended. The Clerk called Stevenage Fire Station and then their back office for a crew to go out and investigate. (Clerk to chase up Highways on grass verges that have been destroyed outside 1a High Street – <i>Completed 17/11/2021</i>). • The ‘Church’ road sign has been installed on the lamp post outside of 31 High Street. • Chasing HCC for a date for the repair of the manhole cover on the High Street. • Gade Homes would like to hold a public consultation event to introduce themselves to village residents and share their current thoughts/proposals for their proposed development site at land south of Milksey Lane. This would take the form of a flyer advertising the event and on the day some members of the project team would attend with exhibition boards. They would like to hold this in the village hall, on either Wednesday 8th/Thursday 9th December. (<i>Gade Homes to organise this</i>). • Cllr Thorpe’s application to the GPC mandate has been submitted to Nat West for him to become a cheque signatory. • Work to be carried out on the Graveley web site after Xmas – so the web site might be off line for a couple of days whilst housekeeping/maintenance is carried out, a note will be posted, but the Clerk can be contacted if any information is needed as it can be emailed out.
21/096	<p>Items for consideration at next meeting</p> <p>To suggest agenda items for the next meeting of the Graveley Parish Council on Tuesday 18th January 2022.</p> <ul style="list-style-type: none"> • To discuss and consider the GPC to start the process of producing a Neighbourhood Plan in 2022. • Plant Britain.
	<p style="text-align: center;">Meeting closed at 8.20pm.</p>

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