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**Graveley Parish Council Meeting Minutes
of the Full Parish Council taken on Tuesday 24th May 2022 at Graveley Village Hall, High
Street, Graveley, Hertfordshire, SG4 7LB at 8.00pm**

Council members present:	Cllr Martin Griffin – Chair Cllr Helen Lumley Cllr Rob Millard – Vice Chair Cllr Johnie Thorpe
In attendance:	Danielle Galvan (Clerk & RFO to the Council)
22/034	To elect a Chair of the Graveley Parish Council Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley to appoint Cllr Martin Griffin as Chair for the year 2022/23. Unanimously agreed. Declaration of acceptance of office form has been received and duly signed.
22/035	To elect a Vice Chair of the Graveley Parish Council Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley to appoint Cllr Rob Millard as Vice Chair for the year 2022/23. Unanimously agreed. Declaration of acceptance of office form has been received and duly signed.
22/036	Apologies None received.
22/037	Interests To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation. Cllr Griffin made a declaration of interest for agenda item 22/041 so will not take part in the vote.
22/038	Minutes a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 15 th March 2022 as a true and accurate record of proceedings. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed.

Graveley Parish Council minutes

Signed: _____

Meeting date: 24th May 2022 (Draft)

Dated: _____

22/039	<p>Public Issues. Cllr Lumley raised an issue on behalf of a member of the public regarding the overgrown hedge between the two pubs. <i>(The clerk to send a note to HCC – Completed on 25/05/2022). Phoned and emailed. Ref No. 401002721840)</i></p>
22/040	<p>Reports from County & District Councillors, Police and others None.</p>
22/041	<p>Finance To authorise payments made in accordance with the budget. The payment schedule was agreed. (8.20pm Cllr Griffin left the meeting and Cllr Millard chaired this agenda item). Resolved. Proposed by Cllr Millard. Seconded by Cllr Lumley. Unanimously agreed. (8.23pm Cllr Griffin returned to the meeting.)</p>
22/042	<p>Planning To consider planning applications received. a) 22/01040/FP – Extension to existing workshop building. Brycelands Removals and Storage Ltd, Jacks Hill, Graveley, SG4 7EQ. No objection. Resolved. Proposed by Cllr Millard. Seconded by Cllr Thorpe. Unanimously agreed. b) To consider planning applications received during the period (Wednesday 18th May to Tuesday 23rd May 2022). 22/00683/FPH - Manor Farmhouse, Manor Farm, Church Lane, Graveley, SG4 7BN Two storey rear extension and insertion of sash style windows. Time extension granted by the NHDC. <i>Action: B/F to June meeting.</i></p>
22/043	<p>Co-option of Councillor Vacancy [The NHDC notice of vacancy has expired]. To consider and approve wording of advert. The advert was reviewed and agreed to be posted onto the web site and noticeboard. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed. <i>(Completed on 26/05/2022).</i></p>
22/044	<p>Highways Land – Church Lane Complaint from a resident about Highways land on Church Lane. This matter was discussed along with the two car parking spaces adjacent to this area and the verge/plot in front of the Old Forge all belonging to Hertfordshire County Council Highways. It was agreed that Graveley Parish Council will write to Highways regarding these complaints. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Thorpe. Unanimously agreed.</p>

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22/045	<p>Benches within the village</p> <p>Some monies have already been budgeted for repairs to the benches. It was agreed that the Clerk would get itemised quotes in order for the councillors to prioritise their repair over time. It was also discussed the possibility for any residents to come forward to volunteer some of their time to help clean some of the benches. The Clerk to advertise this. No vote was taken.</p>
22/046	<p>Litter picking schedule</p> <p>To review the existing litter picking schedule for the village.</p> <p>The litter picking schedule was reviewed and agreed with no changes and to be advertised onto the village noticeboard.</p> <p>Resolved. Proposed by Cllr Griffin. Seconded by Cllr Millard. Unanimously agreed. <i>(Completed on 26/05/2022).</i></p>
22/047	<p>Clerks report</p> <ul style="list-style-type: none"> • Code of conduct training has been offered by NHDC to Councillors plus a Briefing by the Boundary Commission. Both to be attended via Zoom. • 21/02624/FP – Land adjacent to the depot at 1a High Street. The NHDC anticipate giving the GPC an update sometime next week. • Glass litter on Pondsides after recycle round was reported to Urbaser, but they were unable to see any noticeable glass in the area. Moving forward, they have suggested that if there is any waste deposited after a collection that this is reported to the Urbaser in the first instance so they can ensure the crews return to clear any spillages and or send out a crew to clear such spillages. Contact details are 01462 474000 or northhertsenquiries@urbaser.co.uk. • The first precept from the NHDC has been received in April, £5,328.00. • The GPC accounts have been submitted to external auditors and will be on next month's agenda. • Platinum Jubilee celebrations <p>Ringway have confirmed that they have two 'road closed' signs for Pondsides that are to be delivered to the Clerk. The HCC have sent an official notice regarding the road closure that will be between 10am-6pm on Sunday 5th June. (Posted on lamp posts either ends of Pondsides). The local farmer and Facilities manager of Graveley Village Hall are liaising about transporting the tables and chairs from the village hall to Pondsides. Cllr Lumley has collected the bunting and has decorated Pondsides and the surrounding areas.</p>
22/048	<p>Items for consideration at next meeting</p> <p>To suggest agenda items for the next meeting of the Graveley Parish Council on Tuesday 21st June 2022.</p>
	<p style="text-align: center;">Meeting closed at 8.45pm.</p>

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