

Graveley Parish Council Minutes
of the Full Parish Council taken on Tuesday 17th March 2020 at 8pm held at Graveley
Village Hall, High Street, Graveley, Hertfordshire, SG4 7LB.

Council members present:	Councillor Luke Crouch Councillor Martin Griffin – Chair Councillor Helen Lumley Councillor Rob Millard – Vice Chair Councillor Gill Shenoy
In attendance	Danielle Galvan (Clerk/RFO to the Council)
Agenda Item and minute number	Summary
19/149	Apologies To receive and accept apologies for absence. PC Gary Pugsley, PCSO Becki O’Driscoll, Cllr George Davies, Cllr Steve Jarvis.
19/150	Interests a). To receive declarations of interest from Councillors on items on the agenda. Cllr Millard – Item no 19/154 (c). b). To receive written requests for dispensations for declarable interests. None. c). To grant any requests for dispensation as appropriate. N/A.
	8.05pm Cllr Crouch joined the meeting.
19/151	Minutes a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 18 th February 2020 as a true and accurate record of proceedings. Resolved. Proposed by Cllr Griffin, seconded by Cllr Millard that these Minutes be agreed as a true and accurate record of the proceedings and to be duly signed by the Chair. Motion carried.
19/152	Public Issues. None.
19/153	Reports from County & District Councillors, Police and others (written reports received by the Clerk via email). Cllr Davies reported that due to the situation regarding Coronavirus, the further local plan hearings have been postponed until further notice. He is advising people to familiarise themselves with the current government advice regarding coronavirus, which is updated regularly. He stated that GPC seem to be taking very sensible steps in this area already and would be suggesting similar to other parishes. Cllr Steve Jarvis is investigating the provision of yellow zig zags outside the school and putting some posts on the verge on the corner of Ashwell Common.

Graveley Parish Council

Signed _____

17th March 2020 Minutes (in draft)

Dated _____

	The High Street is on the list of roads for “pre-surface dressing” patching in the coming financial year (from North Road to Graveley Lane). That means that it will be surface dressed during the following financial year.
19/154	<p>Finance</p> <p>To authorise payments to:</p> <p>a) Payment to CPM Playgrounds £60.00. (Playground report dated 19.02.2020). Resolved. Proposed by Cllr Griffin, seconded by Cllr Shenoy. Unanimously agreed.</p> <p>b) Payment to CPM Playgrounds £474.00 for repair work as agreed (Item 19/130). Resolved. Proposed by Cllr Griffin, seconded by Cllr Millard. Unanimously agreed.</p> <p>a) Expenses to Cllr R Millard for Playground (bird spikes & glue). £18.69. Resolved. Proposed by Cllr Griffin, seconded by Cllr Shenoy. Unanimously agreed.</p> <p>b) Payment to Paul Baltruschat – Litter picking (Dec, Jan & Feb) £156.00. Resolved. Proposed by Cllr Griffin, seconded by Cllr Millard. Unanimously agreed.</p>
19/155	<p>Planning</p> <p>To consider planning applications received.</p> <p>a) 20/00046/FP - Change of Use and conversion of existing workshop to create 1-bed dwelling. The Old Forge, Church Lane, Graveley SG4 7LR. Recommendation: to oppose this application on the grounds of lack of parking and over development of the site. Resolved. Proposed by Cllr Griffin, seconded by Cllr Lumley. Unanimously agreed.</p> <p>b) 20/00184/FP - Change of Use and conversion of existing ground floor detached garage to one self-contained 1 bed flat including insertion of ground floor windows and doors on the front elevation. Relocation of existing external staircase (existing first floor use as office accommodation remains unchanged). Manor Farm, Church Lane, Graveley SG4 7B. Recommendation: No Objections. Resolved. Proposed by Cllr Griffin, seconded by Cllr Shenoy. Unanimously agreed.</p> <p>c) To consider planning applications received during the period (Wednesday 11th March and Tuesday 17th March 2020). None.</p>
19/156	<p>Playground Report</p> <p>To consider replacement of 5 bungs - £25.00 (plus VAT) as recommended by CPM. Playgrounds in report dated February 2020. Resolved. Proposed by Cllr Griffin, seconded by Cllr Shenoy. Unanimously agreed.</p>
19/157	<p>Clerks report – Correspondence received and outstanding action points.</p> <ul style="list-style-type: none"> • 13/03/20 - The hearings for the examination of the North Hertfordshire Local plan have been postponed. The Clerk to update the GPC as soon as any new information is sent. • The Clerk will be looking into seeing if the GPC can apply for a Calor Gas Grant for the Graveley playground. • £350.00 has been granted from the HCC for a new road sign for the Church. The Clerk has made enquiries as to how to order this sign. <i>ACTION:</i> HCC to contact the Clerk in the relation to this. • 2 Ashwell Common – 27th February 2020 – NHDC have served the owner with a Section 215 notice (Town and Planning Act 1990), actions to be completed by end of June 2020.

Graveley Parish Council	Signed _____
17 th March 2020 Minutes (in draft)	Dated _____

	<ul style="list-style-type: none"> • A resident has complained about damage to the grass verge at Oak Lane that could have been made by a food delivery firm to Graveley School. The firm confirmed that their van was parked along the Ashwell Common/Turf Lane but the way the vehicle was positioned and angled, it was very unlikely it could have produced the tread marks in the photo that was provided. The driver said that on the date in question, there were other delivery vans in the area, e.g. Asda. They have however, said that they will endeavour to park on school grounds to make their delivery which they have indeed done so since the Clerk's note to Graveley School dated 24th February 2020. • A speed camera positioned on the lamp post outside the George and Dragon pub appeared on Friday 28th February, the following day it seemed to be out of action and then removed. The Clerk enquired about this with Cllr Jarvis. Cllr Jarvis to look into this. • A relative of a Graveley resident has commented that the speed limit from Baldock A507 into Graveley goes from 50 miles per hour and then abruptly to 30 miles per hour. It was suggested that the speed limit is reduced earlier on so that it is not so difficult to get down to 30 mph once in Graveley Village. <i>ACTION:</i> The Clerk has made enquiries with HCC, but they do not feel that changing the restriction will achieve anything. • Resident asked about the possibility of getting the track that runs from Grinders End down to the roundabout on Graveley Road (near Sainsbury's) repaired that it has lots of pot holes. <i>ACTION:</i> The Clerk has made enquiries, HCC have confirmed that this track road should be able to be repaired. • Saturday 7th March 2020 – PCSO Becki O'Driscoll and others set up their drop in session in the Village Hall. Next session to take place on Saturday 18th July 2020. • Covid-19 - A resident asked about the GPC setting up a google noticeboard or some sort of communication channel to help villagers to ask other Graveley residents for help. The Clerk has forwarded this idea to the GPC for comment. The Clerk has replied suggesting that all villagers contact (telephone/drop a note) to their most immediate neighbours to offer help should they become ill/need any help. The Clerk has forwarded a postcard form that is available to print from the Internet. • OWL Neighbourhood Watch have offered the use of their messaging service should any local groups wish to 'help the vulnerable over the next few months'. Villagers to email WLO@herts.pnn.police.uk. • Information is coming through that the Government will be considering bringing forward legislation to allow Council committee meeting to be held virtually for a temporary period. The Clerk will be emailing this through to the GPC as soon as this information becomes available.
19/158	Items for consideration at next meeting. None.

The meeting closed at 8.08pm.

The next Graveley Parish Council Meeting date thereof is to be advised.

Graveley Parish Council	Signed _____
17 th March 2020 Minutes (in draft)	Dated _____