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**Graveley Parish Council Meeting Minutes
of the Full Parish Council taken on Tuesday 21st June 2022 at Graveley Village Hall, High
Street, Graveley, Hertfordshire, SG4 7LB at 8.00pm**

Council members present:	Cllr Martin Griffin – Chair Cllr Helen Lumley Cllr Rob Millard – Vice Chair Cllr Johnie Thorpe
In attendance:	Danielle Galvan (Clerk & RFO to the Council) Cllr George Davies
22/049	Apologies Cllr Steve Jarvis
22/050	Interests To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation. Cllr Griffin made a declaration of interest for agenda item 22/054(f) so will not take part in the vote.
22/051	Minutes a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 24 th May 2022 as a true and accurate record of proceedings. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Thorpe. Unanimously agreed.
22/052	Public Issues. None.

Graveley Parish Council minutes

Signed: _____

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Dated: _____

22/053	<p>Reports from County & District Councillors, Police and others</p> <p>Written report received from Cllr Steve Jarvis: In summary, there are proposals for some works to be done (probably next year) to the North Road junction involving the installation of traffic lights. The parish council is likely to be consulted on these later in the summer. Work is also being planned to improve the path between Turf Lane and Milksey Lane (a hard surfaced path for cycling and a grass strip for horses). There was a question about the path at Grinders End. The Clerk advised that the HCC had widened the path and after this point HCC would review this. The Clerk will follow up on this.</p> <p>Cllr Davies mentioned he had seen a draft proposal from the Boundary Commission for a new pattern of electoral wards for North Hertfordshire. The Chesfield ward is under represented. There is to be a briefing that he recommends the GPC to attend.</p>
22/054	<p>Finance</p> <p>To authorise payments made in accordance with the budget.</p> <p>a) To receive Annual Internal Auditor report 2021/22. It was confirmed by all that this report has been received and noted.</p> <p>b) To approve the AGAR Section 1 Annual Governance Statement 2021/22. Approved. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed.</p> <p>c) To approve the AGAR Section 2 Annual Accounting Statements 2021/22. Approved. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed.</p> <p>d) To approve the Certificate of Exemption AGAR 2021/22 to be submitted to the External Auditors. Approved. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Thorpe. Unanimously agreed.</p> <p>e) To consider making a donation to Arthur Rank Hospice £50.00 on behalf of the auditors for their work. Approved. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed.</p> <p>(8.10pm Cllr Griffin left the meeting room and Cllr Millard chaired the following agenda item).</p> <p>f) To authorise the payment schedule for June 2022. Authorised. Resolved. Proposed by Cllr Millard. Seconded by Cllr Lumley. Unanimously agreed.</p> <p>(8.12pm Cllr Griffin returned to the meeting).</p> <p>Due to budget constraints, any litter picking exceeding that on the litter picking schedule needs to be authorised in advance. It was agreed that the litter picker must send a text message to Cllr Lumley in advance for authorisation and she will respond accordingly. <i>Action: The Clerk to attach a note to this effect to the litter picker along with his payment cheque. [Completed 22/06/2022].</i></p>

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22/055	<p>Planning</p> <p>To consider planning applications received.</p> <p>a) 22/00683/FPH at Manor Farmhouse, Manor Farm, Church Lane, Graveley, SG4 7BN. Two storey rear extension and insertion of sash style windows.</p> <p>No objection. Resolved. Proposed by Cllr Lumley. Seconded by Cllr Millard. Unanimously agreed.</p> <p>a) 21/03380/FP - Proposed Solar Farm - Land to the North and East of Great Wymondley. Proposed solar farm measuring 88 hectares with associated battery storage containers, transformers stations, storage buildings, fencing etc including means of access (amended plans received 30.05.2022).</p> <p>Objection. With an additional comment, if the application goes ahead, construction traffic should access the site from junction 9 of the A1 and should be prohibited from coming through Graveley village (i.e no access allowed from junction 8 of A1 via Graveley High Street). Resolved. Proposed by Cllr Lumley. Seconded by Cllr Griffin. Unanimously agreed.</p> <p>a) To consider planning applications received during the period (Wednesday 15th June to Tuesday 21st June 2022).</p> <p>Notification of a planning application at Land adjacent to the B197, North of Graveley, Hertfordshire Planning Reference PL/0272/22. New submission date of 21st July 2022. <i>Action: B/F to July meeting.</i></p>
22/056	<p>Hedge cutting – Playground</p> <p>a) Quoted £70 for cutting back the hedge, brambles and low level foliage. This quote was agreed and accepted. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Thorpe. Unanimously agreed.</p> <p>b) Clerk to directly instruct the hedge cutter to cut the hedge when this work is due. The hedge cutter has agreed a standard price of £70 for each cut an clearance.</p> <p>This arrangement was approved. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Thorpe. Unanimously agreed.</p>
22/057	<p>Co-option of Councillor Vacancy</p> <p>No applications for the office of parish councillor have been received to date. The advert is to be amended with no closing/meeting date.</p>

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22/058	<p>Clerks report</p> <ul style="list-style-type: none"> • Jubilee Celebrations – a thank you note has been sent to Tim Franklin and Will Campbell-Gray for transporting the GVH tables and chairs and for the strawberries. • Hedge between the two pubs – Followed this up with HCC and sent photos of the area. They said that they would contact the land owner after 15th June. The Clerk contacted the land owner directly to arrange for this to be done and maintained on a regular basis. Agreed. In the meantime, some of the stinging nettles have been cut back. The land owner carried out this work on Monday 20th June. • Complaints regarding areas at High Street end of Church Lane. These have been referred to the HCC via their Licence and Enforcement department. • Three requests for quotes for the up keep of the village benches have been sent out. • Broken glass in the High Street outside Bow Cottage has been reported to the NHDC for clearing and Urbaser will be clearing it. <i>Completed on 24th June.</i>
22/059	<p>Items for consideration at next meeting</p> <p>To suggest agenda items for the next meeting of the Graveley Parish Council on Tuesday 19th July 2022. None.</p>
	<p>Meeting closed at 8.35pm.</p>

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