

Graveley Parish Council
Summary 2019/2020
1st April 2019 to 31st March 2020



Opening Balances at 1st April 2019

Box 1	Current Account	£	4,207.10
Box 1	Reserve Account	£	-
Box 1	Petty Cash	£	100.00
	Fixed Asset Register	£	34,037.28

Value of CHQs from 31/03/2019 to clear	£	40.00	
--	---	-------	--

Expenditure in 2019/2020

Box 4	Staff Costs	£	-	
Box 5	Loan Interest/Capital Repayments	£	-	
Box 6	Other Payments	£	-	£ 7,675.06
	Premises Hire & Land Rent	£	316.00	
	Land & Other Maintenance	£	2,679.57	
	Subscriptions	£	211.39	
	Telephone & Internet	£	10.00	
	Postage	£	8.04	
	Misc Expenses	£	2,864.48	
	Office supplies etc.	£	56.14	
	Grant to Graveley Village Hall	£	-	
	Insurance	£	839.44	
	Legal	£	-	
	Audit Fees	£	-	
	Planning Consultancy	£	-	
	Road Safety Campaign	£	-	
	Training	£	190.00	
	Grant to Graveley Church	£	500.00	

Income in 2019/2020

Box 2	Annual Precept	£	6,665.26
Box 3	Other Receipts/Grant	£	3,020.02
		£	9,685.28

Value of income from 31/03/2020 still to clear	£	-	£ 9,685.28
--	---	---	-------------------

Closing Balances at 31 Mar 2020

	Current Account	£	6,217.32
	Reserve Account (Closed)	£	-
	Petty Cash	£	100.00
Box 9	Fixed Asset Register	£	34,037.28
Box 7&8	Total Account balances at 31 Mar 2020	£	6,317.32



Date	Description	Ref	Debit	Credit	Run Bal	
	B/F			£ 4,207.10		
12/04/2019	NHDC precept			£ 3,332.63	£ 7,539.73	R
12/04/2019	Willows Workshop Mower Service		£ 85.38		£ 7,454.35	R
12/04/2019	Willows Workshop - New Strimmer		£ 192.00		£ 7,262.35	R
16/04/2019	Graveley Village Hall		£ 126.00		£ 7,136.35	R
16/04/2019	HAPTC - Membership		£ 211.39		£ 6,924.96	R
21/05/2019	Paul Baltruschat		£ 180.00		£ 6,744.96	R
21/05/2019	Came & Company		£ 839.44		£ 5,905.52	R
20/08/2019	Alan Eaton		£ 430.00		£ 5,475.52	R
20/08/2019	NHDC		£ 100.00		£ 5,375.52	R
20/08/2019	Parish Clerk's expenses		£ 190.26		£ 5,185.26	R
20/08/2019	Graveley Cricket Club		£ 2,278.12		£ 2,907.14	R
17/09/2019	Paul Baltruschat		£ 180.00		£ 2,727.14	R
17/09/2019	CPM Playgrounds		£ 120.00		£ 2,607.14	R
17/09/2019	Fitzpatrick Woolmer		£ 470.28		£ 2,136.86	R
16/05/2019	NHDC 106 Monies			£ 2,278.12	£ 4,414.98	R
12/09/2019	NHDC precept			£ 3,332.63	£ 7,747.61	R
30/09/2019	Groundwork Herts			£ 391.90	£ 8,139.51	R
15/10/2019	Graveley Parochial Church Council		£ 500.00		£ 7,639.51	R
19/11/2019	Paul Baltruschat		£ 156.00		£ 7,483.51	R
19/11/2019	Graveley Village Hall		£ 90.00		£ 7,393.51	R
19/11/2019	Alan Eaton		£ 180.00		£ 7,213.51	R
21/01/2020	NHDC Dog litter bins		£ 387.50		£ 6,826.01	R
21/01/2020	CPM Playgrounds		£ 50.00		£ 6,776.01	R
18/02/2020	CPM Playgrounds		£ 10.00		£ 6,766.01	R
18/02/2020	HAPTC (CiLCA)		£ 190.00		£ 6,576.01	R
17/03/2020	CPM Playgrounds		£ 60.00		£ 6,516.01	R
17/03/2020	CPM Playgrounds		£ 474.00		£ 6,042.01	R
17/03/2020	Rob Millard (expenses for Playground)		£ 18.69		£ 6,023.32	
17/03/2020	Paul Baltruschat		£ 156.00		£ 5,867.32	R
25/02/2020	Hertfordshire County Council			£ 350.00	£ 6,217.32	R
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	
					£ 6,217.32	

					£ 6,217.32	
					£ 6,217.32	
Period Total:				£ 7,675.06	£ 9,685.28	£ 6,217.32

Graveley Parish Council
1st April 2019 to 31st March 2020
Bank Reconciliation as at 31 March 2020



	Opening Balance	Expenditure	Income	Transfers	Closing Balance	Statement Balance	Bk Rec
Current Account:	£ 4,207.10	£ 7,675.06	£ 9,685.28	£ -	£ 6,217.32	£ 6,236.01	£ 18.69
Reserve Account:	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Petty Cash:	£ 100.00	£ 190.26	£ 190.26	£ -	£ 100.00	£ 100.00	£ -
TOTALS	£ 7,865.32	£ 9,875.54	£ 9,875.54	£ -	£ 6,317.32	£ 6,336.01	£ 18.69

Graveley Parish Council
Record of Expenditure 2019/20
*note 4



Date	Payee	Chq No.	Amount	ExVAT	VAT	Notes
12/04/2019	Willows Workshop Mower Service	936	£ 85.38	£ 71.15	£ 14.23	Mower service
12/04/2019	Willows Workshop - New Strimmer	937	£ 192.00	£ 160.00	£ 32.00	Strimmer
16/04/2019	Graveley Village Hall	938	£ 126.00			Room hire
16/04/2019	HAPTC - Membership	939	£ 211.39			Membership
21/05/2019	Paul Baltruschat	940	£ 180.00			Litter picking
21/05/2019	Came & Company	941	£ 839.44			Parish Council Insurance
20/08/2019	Alan Eaton	942	£ 430.00			Playground grass cutting
20/08/2019	NHDC	943	£ 100.00			Lease on the playground
20/08/2019	Parish Clerk's expenses	944	£ 190.26			Expenses
20/08/2019	Graveley Cricket Club	945	£ 2,278.12			S106 monies
17/09/2019	Paul Baltruschat	946	£ 180.00			Litter picking
17/09/2019	CPM Playgrounds	947	£ 120.00	£ 100.00	£ 20.00	Playground inspections
17/09/2019	Fitzpatrick Woolmer	948	£ 470.28	£ 391.90	£ 78.38	Graveley Walk leaflet
15/10/2019	Graveley Parochial Church Council	949	£ 500.00			Grant to Church
19/11/2019	Paul Baltruschat	950	£ 156.00			Litter picking
19/11/2019	Graveley Village Hall	951	£ 90.00			Village Hall hire
19/11/2019	Alan Eaton	952	£ 180.00			Playground grass cutting
21/01/2020	NHDC Dog litter bins	953	£ 387.50	£ 322.92	£ 64.58	NHDC Dog litter bins maintenance
21/01/2020	CPM Playgrounds	954	£ 50.00	£ 50.00		Playground inspection
18/02/2020	CPM Playgrounds	955	£ 10.00		£ 10.00	VAT on Playground inspection
18/02/2020	HAPTC - Course	956	£ 190.00			CiLCA Two days
17/03/2020	CPM Playgrounds	957	£ 60.00		£ 10.00	Playground inspection
17/03/2020	CPM Playgrounds	958	£ 474.00	£ 395.00	£ 79.00	Seats and chains for playground
17/03/2020	Rob Millard (expenses for Playground)	959	£ 18.69	£ 15.57	£ 3.12	Expenses for Playground - Bird spikes & glue
17/03/2020	Paul Baltruschat	960	£ 156.00			Litter picking
TOTALS			£ 7,675.06	£ 1,506.54	£ 311.31	

Graveley Parish Council
Record of Income 2019/2020



Date	Source	Receipt	Amount		Notes
10/04/2019	NHDC precept		£ 3,332.63	R	1st precept of 2 for 2019/2020
16/05/2019	NHDC 106 Monies		£ 2,278.12	R	NHDC - S106 monies for Graveley Cricket Club
12/09/2019	NHDC precept		£ 3,332.63	R	2nd precept for 2019/2020
30/09/2019	Groundwork Herts		£ 391.90	R	Walks leaflet grant
25/02/2020	Hertfordshire County Council		£ 350.00	R	Grant for the Road sign (Church)

TOTALS

£ 9,685.28

Graveley Parish Council

PETTY CASH 2019/2020

* note 1



Date	Source	Voucher	Income	Expenditure	Balance	Notes
01/04/2019	Opening Balance		£ 100.00	£ -	£ 100.00	
20/08/2019	Expenses			£ 190.26	-£ 90.26	
20/08/2019	Cheque No 944		£ 190.26		£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
					£ 100.00	
Balance			£ 290.26	£ 190.26	£ 100.00	

Graveley Parish Council
Reserve Account & Asset Register 2019-2020



*note 2

Reserve Account

Date	Source	Receipt	Amount	Notes

Total £ -

Date	Source	Payment	Amount	Notes
		B/BF	£ -	

Total £ -

Total Balance £ - Account closed

Asset Register

*note 3

01/04/2019	b/f Fixed Asset Value		£ 34,037.28	Detail attached
------------	-----------------------	--	-------------	-----------------

closing Asset Value **£ 34,037.28**

GPC Fixed Asset

New system No depreciation

* note 2



Detail	Asset at 01 April 2020	Approx. date acquired	Asset at 31 March 2019
Frame c/w 2 swings	£ 5,000.00	1970	£ 5,000.00
Climbing Frame	£ 8,000.00	1995	£ 8,000.00
See-Saw	£ 1,100.00	20 March 2009	£ 1,100.00
Slide	£ 1,800.00	20 March 2009	£ 1,800.00
Kiddies Rides [3]	£ 2,000.00	20 March 2009	£ 2,000.00
Benches [5]	£ 750.00	1990	£ 750.00
W P Bins [6]	£ 120.00	2000	£ 120.00
Bus Shelter [2]	£ 10,000.00	1970	£ 10,000.00
Dog Bins [3]	£ 300.00	2009	£ 300.00
Basket ball ring/goal	£ 150.00	1990	£ 150.00
Computer	£ 562.00	20 July 2010	£ 562.00
Mower	£ 540.00	26 March 2012	£ 540.00
Notice Board	£ 170.00	06 June 2012	£ 170.00
Map Information Boards	£ 3,118.00	22 May 2012	£ 3,118.00
Epson printer	£ 58.29	21 February 2013	£ 58.29
Copper Litter Bin	£ 199.99	18 July 2014	£ 199.99
Mitox 260BX Blower	£ 169.00	09 January 2017	£ 169.00
Sthil Grass Strimmer	£ 192.00	12 April 2019	
Total:	<u>£ 34,229.28</u>	Box 9	<u>£ 34,037.28</u>

Asset at 31 March 2018 is £ 34,037.28

Asset at 31 March 2017 was £ 34,229.28

