

Graveley Parish Council Minutes
of the Full Parish Council taken on Tuesday 17th September 2019 at 8pm held at Graveley
Village Hall, High Street, Graveley, Hertfordshire, SG4 7LB.

Council members present:	Councillor Martin Griffin – Chair Councillor Helen Lumley Councillor Rob Millard – Vice Chair Councillor Gill Shenoy
In attendance	Danielle Galvan (Clerk/RFO to the Council) Cllr S Jarvis (HCC) PC Gary Pugsley PCSO Becky O’Driscoll 5 members of the public were also present.
Agenda Item and minute number	Summary
19/082	Apologies To receive and accept apologies for absence. <ul style="list-style-type: none"> • Cllr George Davies (NHDC) • Cllr Luke Crouch • Cllr Terry Tyler (NHDC) • PC Guy Westwood
19/083	Interests a). To receive declarations of interest from Councillors on items on the agenda. None. b). To receive written requests for dispensations for declarable interests. None. c). To grant any requests for dispensation as appropriate. N/A.
19/084	Minutes To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 20 th August 2019 as a true and accurate record. Resolved. Proposed by Cllr Lumley, seconded by Cllr Shenoy that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chair. Motion carried.
19/085	PC Gary Pugsley and PCSO Becki O’Driscoll to address local concerns Crime statistics – 18 crimes reported in year to date. Speeding – Speed camera is currently being recalibrated, so once in working order he will be able to carry this out. DriveSafe scheme was discussed, the GPC are awaiting the vetting check process to be carried out. Parking issues around Ponside/Oak Lane. If it is an obstruction then it would be a police matter, if it is parking on yellow lines, then the NHDC enforcement officers would be

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	<p>involved. Ring 101 for these matters. Possible drug dealing around Pondsides – Get the car registration and make and model and report it by ringing 101. Junction at North Road - No accident statistics as this comes from the Traffic Management department. Cllr Jarvis reported that there have been 29 accidents over the last 5 years. This junction has been looked at several times and changed. Not the most dangerous in Hertfordshire. The future housing development might change this, but it is 10 years away. PC Gary Pugsley and PCSO Becki O’Driscoll left the meeting at 8.25pm.</p>
19/086	<p>Public Issues A question was raised as to whether the GPC would be able to help again towards the cost of the mowing at St Mary’s Church. It was advised that the Church could make an application that would be considered at a future GPC meeting. Potholes at Grinders End have previously reported to HCC. <i>ACTION:</i> Clerk to chase this up. <i>Completed 19/09/2019.</i></p>
19/087	<p>Reports from County & District Councillors, Police and others Cllr Jarvis followed up on the request for a sign on the High Street for the Church. Funds are not available at the moment but might be at the end of the financial year. <i>ACTION:</i> Clerk to b/f in February 2020. Cllr Jarvis to report back in October’s meeting about the gritting lorries in Ashwell Close/Common.</p>
19/088	<p>Finance a) To authorise payments: To authorise payments: Paul Baltruschat – (Litter picking) £180.00. Resolved. Proposed by Cllr Millard, seconded by Cllr Shenoy. Unanimously agreed. b) CPM Playground £60.00 (May) and £60.00 (August) - Total £120.00 Resolved. Proposed by Cllr Millard, seconded by Cllr Lumley. Unanimously agreed. c) Reprinting costs for the walks leaflet. £470.28 to Fitzpatrick Woolmer (money to be reimbursed by P3, forms already completed and submitted by the Clerk). Resolved. Proposed by Cllr Griffin, seconded by Cllr Millard. Unanimously agreed. It was reported that there was just over £4,500.00 in the Graveley Parish Council bank account and that the NHDC balance for the precept would be due to be paid to the GPC shortly, around £3,000.00.</p>
19/089	<p>Planning a) To consider planning applications received. None. b) To consider planning applications received during the period (Thursday 12th September and Tuesday 17th September 2019). None. c) To consider reviewing a Neighbourhood Plan in 2020. Discussion took place around this topic and it was agreed that it was very unlikely to see significant funds from S106 for GPC to receive directly or to effect what it would be spent on. Although it was suggested that Neighbourhood plan mechanism might give some influence on what happens around the fringes. <i>ACTION:</i> The Clerk would bring forward this subject in September 2020. Resolved. Proposed by Cllr Griffin, seconded by Cllr Shenoy. Unanimously agreed.</p>

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19/090	<p>VE Celebrations – 8th May 2020</p> <p>To review and agree on the wording of the questionnaire. It was agreed that a respond by date be added to the questionnaire but in principle the Councillors were happy with the content. There was discussion on how the questionnaire would be distributed. <i>ACTION:</i> Cllr Crouch to clarify.</p> <p>Resolved. Proposed by Cllr Griffin, seconded by Cllr Millard. Unanimously agreed.</p>
19/091	<p>Ashbrook Culvert (by the Waggon & horses PH).</p> <p>To consider the Clerk to obtain the title Register from Land Registry (£3.00) to obtain the Riparian Owner details.</p> <p>The Clerk reported that the HCC had suggested that the GPC contact land registry to obtain information regarding the riparian owner. Once this has been obtained the Clerk will draft a letter for Councillors to consider.</p> <p>Resolved. Proposed by Cllr Griffin, seconded by Cllr Millard. Unanimously agreed.</p>
19/092	<p>GPC Facebook page</p> <p>To consider the Graveley Parish Council Facebook page and agree its future. <i>ACTION:</i> Clerk to bring forward to October's agenda for Cllr Crouch to report on. <i>Completed.</i></p>
19/093	<p>Standing Orders – September 2019</p> <p>To review and adopt revised Standing Orders.</p> <p>The Clerk had provided new standing Orders to replace previous ones dated 2016 in line with the National Association of Local Councils (NALC). Resolved. Proposed by Cllr Griffin, seconded by Cllr Lumley that the document be adopted by GPC. Unanimously agreed. <i>ACTION:</i> To be published on the Graveley Parish Council web site. <i>Completed 19/09/2019.</i></p>
19/094	<p>Clerks report – Information only. Correspondence received and outstanding action points.</p> <p>The Clerk spoke to the owner at Hillsbank about his hedge and this work was carried out almost immediately.</p> <p>The Clerk has cut back the hedge between the two pubs – Footpath 17 and a thank you to another resident to help cutting back the stinging nettles.</p> <p>Hedge that runs along Pondsides. The farmer has agreed to do this work after harvesting.</p> <p>Hedge that runs along the fields in Church Lane. The farmer has agreed to do this work.</p> <p>The owner whose hedge runs along the back of Turf Lane has been contacted. Clarification is needed to find out about ownership.</p> <p>The HCC have been asked to provide the Clerk with a Schedule of works for Graveley Village.</p> <p>Dual waste stickers have stuck on the NHDC bins.</p> <p>CPM Playgrounds have been contacted for advice on how to deter birds resting on the climbing frame.</p> <p>Drivesafe – Vetting checks are taking up to 8 weeks, but once clearance is received the Clerk will be contacted. <i>Action:</i> Clerk to check number of lead volunteers needed. <i>Completed 18.09.2019.</i></p> <p>Maintenance Schedule- The Clerk proposed to put together a schedule of works for the Playground and benches in the village for the Councillors to agree on at a future meeting.</p>
19/095	<p>Items for consideration at next meeting</p> <p>Item 19/092 – GPC Facebook page</p>

The meeting closed at 8.55pm.

The next Graveley Parish Council Meeting will be on Tuesday 15th October 2019 at 8pm.

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