

Graveley Parish Council Minutes
of the Full Parish Council taken on Tuesday 18th June 2019 at 8pm held at Graveley Village
Hall, High Street, Graveley, Hertfordshire, SG4 7LB.

Council members present:	Councillor Luke Crouch Councillor Martin Griffin - Chair Councillor Rob Millard - Vice Chair Councillor Gill Shenoy
In attendance	Danielle Galvan (Clerk/RFO to the Council) Cllr G Davies (NHDC) Cllr S Jarvis (HCC) Cllr T Tyler (NHDC) 4 members of the public were also present
Agenda Item and minute number	Summary
19/058	Apologies To receive and accept apologies for absence. <ul style="list-style-type: none"> • Cllr Helen Lumley • PCSO Heather Burrows
19/059	Interests a). To receive declarations of interest from councillors on items on the agenda. <ul style="list-style-type: none"> • None. b). To receive written requests for dispensations for declarable interests. <ul style="list-style-type: none"> • None. c). To grant any requests for dispensation as appropriate. <ul style="list-style-type: none"> • N/A.
19/060	Minutes To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 21 st May 2019 as a true and accurate record. Resolved. Proposed Cllr Crouch, seconded Cllr Millard that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chair. Unanimously agreed.
19/061	Public Participation Resident requested further cutting on the footpath between the two pubs in the Village. The Clerk reported that the HCC have been out with hand tools to cut back some of the growth whilst they are chasing up their contractors. The Clerk has asked the HCC to ensure the cutting back of footpath 17 is back on their maintenance schedule so that this is

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	regularly looked after.
19/062	<p>Reports from County & District Councillors, Police and others</p> <p>Newly elected Cllr Davies gave feedback that the NHDC will be working to address Climate Change and they will be looking at policy and rethinking them and the impact they have on the environment. The New Executive team at the NHDC was reported. Cllr Jarvis stated that he was in discussions with the developers of 18 High Street and the County Council drainage team with regards to the developers desire not to divert the culvert, a variation on the original plan. The County Council are concerned about flood risks. They are building only one of the houses whilst they are in discussions. Cllr Jarvis also reported about gritting in Ashwell Common and there is a plan to visit in an evening to see if the inability to grit in this area is down to parking. Cllr Jarvis also reported that, in principal, yellow lines could be added to the junction of Ashwell Close/Common, they would need to find out what residents think, so consultation needed, but this won't be until the next financial year.</p>
19/063	<p>Finance</p> <p>a) To authorise payments: Cheque for £2,278.12 For the Graveley Cricket Club. Resolved. Proposed by Cllr Millard, seconded by Cllr Crouch. Unanimously agreed.</p> <p>b) To approve the Annual Governance Statement 2018/19 in the Annual Governance and Accountability Return for Graveley Parish Council. Resolved. Proposed by Cllr Shenoy, seconded by Cllr Griffin. Unanimously agreed.</p> <p>c) To approve the Accounting statements for 2018/19 in the Annual Governance and Accountability Return for Graveley Parish Council. Resolved. Proposed by Cllr Griffin, seconded by Cllr Shenoy. Unanimously agreed.</p> <p>d) To approve the Certificate of Exemption AGAR 2019/19 to be submitted to the External Auditors. Resolved. Proposed by Cllr Griffin, seconded by Cllr Crouch. Unanimously agreed.</p> <p>e) To approve the wording for the resolution for Nat West for cheque signatories. Resolved. Proposed by Cllr Crouch, seconded by Cllr Griffin. Unanimously agreed.</p> <p>Cllr Griffin reported that Graveley Parish Council currently has £5,500 in its reserves and is in budget. The role of Responsible Financial Officer will be handed over to the Clerk as agreed at last month's meeting.</p>
19/064	<p>Planning</p> <ul style="list-style-type: none"> To consider planning applications received. Full Planning Permission: Extension to existing workshop building. Brycelands Removals And Storage Ltd, Jacks Hill, Graveley, Hitchin, Hertfordshire, SG4 7EQ. Reference Number - 19/01273/FP. There is no objection to this planning application from the Graveley Parish Council. Resolved. Proposed by Cllr Crouch, seconded by Cllr Griffin. Unanimously agreed. <i>Action:</i> For the Clerk to write back to the NHDC with this decision. Completed 19/06/2019. To consider planning applications received during the period (Thursday 13th June and Tuesday 18th June 2019).

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	<ul style="list-style-type: none"> • None.
19/065	Resolution to rescind the decision to form a Staffing Committee. Resolved. Proposed by Cllr Griffin, seconded by Cllr Crouch. Unanimously agreed.
19/066	Discussion regarding VE Day celebrations in Graveley for 2020. There was discussion of a Street party and the necessary application for Pondsides to be used. The possibility of using the Cricket Club as a venue was also suggested with the idea of the Village Hall, Church, School and others getting involved. Cllr Crouch volunteered to produce a questionnaire/leaflet to deliver to residents to find out their preference. <i>Action:</i> Cllr Crouch to produce a questionnaire for the GPC to be agreed at a future meeting.
19/067	<p>Clerks report – Information only.</p> <p>Correspondence received:</p> <ul style="list-style-type: none"> • It was reported to the Clerk that the fence post between no 25/26 Ashwell Common at the side of the path that has metal rods sticking out at child eye level. This was reported to Settle and the Clerk received notification that they have been removed. • Reports of a dumped bike on Graveley Lane. The NHDC called the Clerk and was informed that the bike is on private land, so they are going to ring the farmer the land belongs to. <p>Updates/Outstanding action points.</p> <ul style="list-style-type: none"> • The proposal by Cllr Lumley to discuss a Planning subcommittee be added to the Agenda in August. <i>Action:</i> Clerk to b/f. • Update on 2 Ashwell Common – The owner has been given 2 months to clear the garden and the NHDC will visit again in 1 months’ time to check progress. After this time they will tackle pest control. There are also some areas that neighbours need to clear and they will be explaining to them what they need to do. • Update on 1a High Street – Goods Operator Licence - The applicant failed to provide evidence that a suitable advertisement had been published and the application has now been refused. This matter is therefore now closed. Although there is now a new application made on 12th June 2019 for 4 vehicles and 3 trailers. <i>Action:</i> Clerk to draft a letter for Councillors to approve. • Update on planning enforcement complaint – 1a High Street. Caravan sited for security reasons is still planning breach – chased up again on 11th June 2019. Update on 18th June. The NHDC are investing and will report back once a decision has been made regarding the breach of planning control. • Update on 18 High Street – The tanks were removed as of 10th June 2019. • Update on report of Soft verge on the junction of Oak Lane and Turf Lane. Reported to Highways on 10th May. The HCC have reported back that information provided has been used to risk assess the matter in line with our maintenance strategy and has been recorded as not requiring action at this time. Case closed on 6th June 2019. • Illegal Encampment at Ashwell Common/Grinders End – 18.06.2019 - NHDC have acknowledged this and confirm that they are investigating. • Drivesafe: The Clerk has suggested specific places and confirmed that Cllr Crouch and Cllr Millard would be the lead volunteers. Vetting forms have been sent to them and once they are vetted we will be ready to start the Graveley Drivesafe Scheme. • Footpath 17 - Path between the two pubs. HCC have trimmed back some of the plant

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	<p>growth whilst they await a contractor. 18/06/2019 – Asked for HCC to chase the contractor and ensure that it is added back onto their Schedule of Maintenance.</p> <ul style="list-style-type: none"> • Building site at Wymondley. Received response received and forward to the GPC. • Cleaning of the Graveley Village signs - Cllr Crouch reported that it would be more cost effective to buy a telescopic cleaning brush to do this work. <i>Action:</i> Cllr Millard to provide this information to the Clerk. Completed.
19/068	<p>Items for consideration at next meeting To suggest agenda items for the next meeting of the Parish Council.</p>

The meeting closed at 8.35pm.

Please note – the next Graveley Parish Council Meeting will be on Tuesday 20th August 2019 at 8pm.

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