

**Graveley Parish Council Minutes  
of the Full Parish Council taken on Tuesday 16<sup>th</sup> April 2019 at 8pm held at Graveley Village  
Hall, High Street, Graveley, Hertfordshire, SG4 7LB.**

<b>Council members present:</b>	Councillor Luke Crouch Councillor Martin Griffin – Responsible Financial Officer Councillor Rob Millard - Vice Chair Councillor Cheryl Norgan - Chair Councillor Desiree Scott
<b>In attendance</b>	Danielle Galvan (Clerk to the Council) County Councillor Steve Jarvis 4 members of the public were also present
<b>Agenda Item and minute number</b>	<b>Summary</b>
19/029	<b>Apologies</b> To receive and accept apologies for absence. <ul style="list-style-type: none"> <li>• None received.</li> </ul>
19/030	<b>Interests</b> a). To receive declarations of interest from councillors on items on the agenda. <ul style="list-style-type: none"> <li>• None.</li> </ul> b). To receive written requests for dispensations for declarable interests. <ul style="list-style-type: none"> <li>• None.</li> </ul> c). To grant any requests for dispensation as appropriate. <ul style="list-style-type: none"> <li>• None.</li> </ul>
19/031	<b>Minutes</b> To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 19 <sup>th</sup> March 2019 as a true and accurate record. <ul style="list-style-type: none"> <li>• Signed by Cllr Norgan, to be voted on at next meeting.</li> </ul>
	After raising a Code of Conduct issue, there followed a vote of no confidence in the Chair and one other Parish Councillor. There was then a vote for Cllr Norgan to cease being the Chair. Cllr Norgan left the meeting at 8.30pm. Vice Chair Millard then chaired the remainder of the meeting.
19/032	<b>Public Participation.</b>
19/033	<b>Reports from County &amp; District Councillors, Police and others</b> Cllr Jarvis gave an update on the gritting the common gritting lorries up Ashwell Common

Graveley Parish Council	Signed _____
16 <sup>th</sup> April 2019 Minutes	Dated _____

	and vehicle access. There has been no response from Winter Maintenance/Contractors so Cllr Jarvis will chase this up.
19/034	<p><b>Finance</b></p> <p>a) To authorise payments:  HAPTC - Annual Subscription £ 211.39  Village Hall Rental £ 126.00</p> <p>Authorisation of payment was proposed by Cllr Griffin and seconded by Cllr Crouch, show of hands. Motion carried.</p> <p>Finance report was previously handed out via the meeting pack by Cllr Griffin.</p>
19/035	<p><b>Planning</b></p> <p>a) To consider planning applications received. None.</p> <p>b) To consider planning applications received during the period (Wednesday 10<sup>th</sup> April and Tuesday 16<sup>th</sup> April 2019). None.</p> <p>c) NHDC Local Plan.  Cllr Scott reported that the plan to for the building up to 2 High Street is taken off hold.</p> <p>d) Stevenage Borough Council. Stevenage plan is up to the Stevenage boundary.  Thanks was extended for the contribution to the Stevenage/North Hertfordshire plans to those involved in the submission of the main modifications.</p>
19/036	<p><b>Discussion about the possible danger from the leaded petrol residues underneath the now closed garage (AZ Auto's).</b></p> <p>Cllr Scott raised her concerns regarding the leaded fuel and the removal of it in a safe manner. Cllr Griffin informed the Parish Council that he had called the developers of the site and he read out the email received from them. 'They are working with professional contractors regarding the removal of the storage tanks, and our structural engineers are working on the culvert and the options available to us'. Cllr Griffin has invited them to attend a May Parish Council meeting if they wished. It was agreed that Cllr Griffin would report back at future Parish Council meetings on any progress on this matter.</p>
19/037	<p><b>To consider the need for DNA testing of the smaller pond in Graveley to discover its value in terms of biodiversity and agree appropriate funding of DNA Kit.</b></p> <ul style="list-style-type: none"> <li>• There was a vote whether Graveley Parish Council wanted to agree funding of the DNA kit. Cllr Millard proposed against this, seconded by Cllr Scott. All Councillors present voted against this agenda item.</li> </ul> <p>A member of the public suggested that villagers living around the pond get involved to see what is in the pond.</p>
19/038	<p><b>Councillors standing for May Elections.</b></p> <p>The Clerk reported that there are 8 Councillors standing for Graveley Parish Council Election, with 5 seats available.</p> <p>Declaration of result – usually published the day after the poll.</p> <p>From Tuesday 7<sup>th</sup> May current Councillors will stand down (4<sup>th</sup> day following the Elections). There will be an Annual Parish Meeting to vote in Parish Councillors to be held on Tuesday 14<sup>th</sup> May 2019 at 8pm at the Graveley Village Hall. This is to be confirmed, but as normal, Councillors will be summoned and given 3 clear days' notice of the meeting along with the</p>

Graveley Parish Council	Signed _____
16 <sup>th</sup> April 2019 Minutes	Dated _____

	<p>Agenda. Newly elected Councillors must complete and sign a Declaration of Acceptance of Office before this meeting and the Declaration of Interest form must be completed and returned to the Monitoring Office within 28 days.</p>
19/039	<p><b>Action List.</b></p> <ul style="list-style-type: none"> <li>• <b>Election training for Clerk.</b> The email sent to Cllr Norgan &amp; Cllr Millard on 21<sup>st</sup> January 2019 was passed on to the Councillors.</li> <li>• <b>1a High Street – Planning Enforcement complaint.</b> The Clerk reported that she has now heard from the NHDC and they will be investigating this matter.</li> <li>• <b>Flytipping opposite the Wyedale garden centre.</b> Now with Urbaser, they will be clearing this.</li> <li>• <b>Land at Grinders End –Illegal encampment on the woodland.</b> The Clerk has chased up NHDC again and Wymondley Parish Council have been in touch and have followed it up too with an email to the NHDC.</li> </ul>
19/040	<p><b>Clerks report – Correspondence received.</b>  <b>2 Ashwell Close</b> – Environmental issue – NHDC visited and have contacted the home owner and neighbours to investigate if there is a vermin issue.  <b>Culvert behind the Waggon and Horses PH</b>– Residents reporting a foul smell coming from the culvert. The Clerk has raised this matter with the Hertfordshire County Council to ascertain ownership. Awaiting a reply.</p>
19/041	<p><b>Suggested dates for Adrian Hawkins</b> (Chair of Wymondley Neighbourhood Plan) to attend a public meeting. Cllr Tyler had made this suggestion but has not given any dates. This action has now been delegated to the Clerk to arrange this meeting.</p>
19/042	<p><b>Items for consideration at next meeting</b> None. The Clerk will ask for items once the results of the Election are finalised.</p>

**The meeting closed at 8.50pm.**

**The Annual Meeting of the Parish Council will be held on Tuesday on Tuesday 21<sup>st</sup> May 2019 at 8pm at the Graveley Village Hall.**

Graveley Parish Council	Signed _____
16 <sup>th</sup> April 2019 Minutes	Dated _____