

**Graveley Parish Council Minutes
of the Full Parish Council taken on Tuesday 19th March 2019 at 8pm held at Graveley Village
Hall, High Street, Graveley, Hertfordshire, SG4 7LB.**

Council members present:	Councillor Luke Crouch Councillor Martin Griffin – Responsible Financial Officer Councillor Rob Millard - Vice Chair Councillor Cheryl Norgan - Chair Councillor Desiree Scott
In attendance	Danielle Galvan (Clerk to the Council) Councillor Terry Tyler 10 members of the public were also present
Agenda Item and minute number	Summary
19/017	Apologies To receive and accept apologies for absence. <ul style="list-style-type: none"> • Cllr Steve Jarvis
19/018	Interests a). To receive declarations of interest from councillors on items on the agenda. <ul style="list-style-type: none"> • Cllr Luke Crouch declared that he is related to the gardener - Item No 22(b). b). To receive written requests for dispensations for declarable interests. <ul style="list-style-type: none"> • None. c). To grant any requests for dispensation as appropriate. <ul style="list-style-type: none"> • None.
19/019	Minutes To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 19 th February 2019 as a true and accurate record. Cllr Norgan and Cllr Scott asked for it to be noted that despite the minutes of 4 th & 18 th December 2018 having been previously signed off and resolved they felt that they were done so erroneously and wanted this objection minuted. Cllr Scott asked for it to be minuted that she was unhappy with the formation of both sets of minutes. <ul style="list-style-type: none"> • Proposed by Cllr Millard and seconded by Cllr Griffin. Voted by Cllr Crouch. Voted by Cllr Norgan (subject to the amendments being made). Cllr Scott abstained. The motion was carried.

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	It was then RESOLVED that the minutes of the Council Meeting held on 19 th February 2019, so amended, be approved as a true and accurate record of the proceedings and be duly signed.
19/020	<p>Public Participation</p> <p>A resident enquired whether a note could be added to the noticeboard for the forthcoming Elections to help residents with printing and delivery of nomination forms. The Clerk advised that she has created an advert to go onto the noticeboard (Agenda No.27) and will also go into April's edition of the Graveley Matters Magazine.</p> <p>Members of the public raised serious concerns at the manner in which proceedings were being conducted.</p>
19/021	<p>Reports from County & District Councillors, Police and others</p> <p>Cllr Tyler gave feedback from a survey carried out in Graveley, which highlighted problems with car parking at the school. Working with Cllr Jarvis, they will to see if there is any sort of feasibility study they can do to try and ease the problem of parking.</p>
19/022	<p>Finance</p> <p>a) To authorise payments: HAPTC – Elections training £ 40.00 [The Clerk to provide email to support this training request.] Proposed by Cllr Millard, seconded by Cllr Crouch. Voted by Cllr Griffin. Cllr Norgan and Cllr Scott abstained. Motion carried.</p> <p>Outstanding request for a petrol strimmer costing approximately £ 165 incl VAT carried forward from February 2019 meeting.</p> <p>b) To consider approval for up to £200 (allowing for any immediate consumables - such as two stroke oil and safety items should they be necessary).</p> <p>Proposed by Cllr Millard, seconded by Cllr Griffin. Voted by Cllr Norgan, Cllr Scott. Cllr Crouch abstained from voting (Agenda Item 18a). Motion carried.</p> <p>Finance report was given by Cllr Griffin. The bank statement dated 01/03/2019 has a balance of £ 4,961.50</p> <p>In the absence of further details from Paul, the Graveley litter picker, Cllr Griffin would show him some options in the form of printed advertisements. ACTION: Cllr Griffin to action. Action completed.</p> <p>There has been a 1.6/1.7% increase in the Council tax for the Parish Council; this is due to a change in the electorate base probably due to changes in household numbers.</p> <p>A letter has been received from the NHDC regarding the GPC precept. It has been taken as requested at £ 6,000 plus £ 665.26 for the CTRS Grant. This is to be paid in two payments of approx £ 3,300, first of which is 10 April 2019 - the latter on 12 September 2019. The GPC Finances are satisfactory.</p>

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19/023	<p>Planning</p> <p>a) To consider planning applications received. 6 Ashwell Common – First floor rear extension and single storey front extension. (19/00418/FPH). No objection to this application, but delivery advisory note to be added to the response. Proposed by Cllr Griffin, seconded by Cllr Millard. Voted unanimously. Motion carried. ACTION: Clerk to send the response letter. Action completed and letter added to the web site.</p> <p>b) To consider planning applications received during the period (Wednesday 13th March and Tuesday 19th March 2019). None.</p> <p>c) NHDC Local Plan Public response deadline to the Main modifications is now 11th April 2019. It is a 178 page document with other supporting documents and available on the internet. Cllr Norgan read out proposed letter requesting public hearing to be resumed (supplied in Agenda supporting pack). Proposed by Cllr Norgan, seconded by Cllr Griffin, voted unanimously. Motion carried. Letter to be sent to Planning Inspectorate on behalf of the Graveley Parish Council. ACTION: Clerk to send the letter. Action completed and letter added to the web site.</p> <p>d) Feedback from Cllr Scott from planning briefing workshop at the NHDC on Wednesday 27th February 2019. From 1st March 2019, any development that has 11 dwellings or more you have a say in what you want the developer to contribute to. The criteria are limited to items to make the development acceptable such as building schools, GP surgeries. Parish Councils are now a Statutory Consultees and have the right to put their views forward. The Parish Council may receive 15% from the dwellings, maybe 20% if there was a neighbourhood plan in place, which would have be endorsed by the Graveley Parish Council and have some statutory weighting. There was discussion that Wymondley have completed such a plan and proposed that Adrian Hawkins from Chair of Wymondley Parish Neighbourhood plan to come along to speak to Graveley residents to give an overview and what they did. Potential monies eligible – approximately 20 houses on the GR1 site.</p>
19/024	<p>S106 Monies</p> <p>The clerk read out an email received from a resident (previously supplied to councillors) with suggestions of how to use any monies should they be received as an opening to a discussion amongst councillors. Some discussion between the councillors and residents about a play area, the sound barrier, toilet for the Church and a neighbourhood plan meeting would enable residents to start putting together a list and costings.</p>

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19/025	<p>Action List - To update the status of outstanding action points from previous meetings.</p> <p>S106 – Graveley Cricket Club – Scoreboard and sight screen has been approved and it was now with Planning section of the NHDC and they had said that it was being considered and to be hopefully approved.</p> <p>The Clerk had been forwarded an email from Cllr Millard with regards to Fly Tipping opposite the garden centre. Cllr Millard reported that rubbish was blowing across the field. A member of the public stated that NHDC can loan litter picking equipment so it would be possible to organise a litter picking day as a community activity.</p> <p>ACTION: Clerk to find out about field that maybe Highways land.</p> <p>The Clerk had been forwarded an email from Cllr Millard with Land at Grinders End (Rob Millard). Two storey building and scaffolding, that is not secure. Planning enforcement and Wymondley parish to make the land safe.</p> <p>ACTION: Clerk to get in touch with Planning enforcement and Wymondley Parish Council to hopefully make the land safe.</p> <p>The Clerk had been forwarded an email from Cllr Millard regarding 1a High Street, Graveley. Vehicles not having operator licences and looks that someone is living there.</p> <p>ACTION: Cllr Norgan to forward the email previously sent to NHDC onto the Clerk – Action Completed.</p>
19/026	<p>Clerks report – Correspondence received.</p> <p>Thanks from St Mary’s Church for the grant of £500.00 towards mowing the Churchyard.</p> <p>Dangerous dog – A resident reported that a Staffordshire bull terrier was on the loose in the village and attacked their dog. This was reported to the police. DG chased this up but the Police have said that it has not been reported and cannot go on hearsay. Cllr Norgan said that the owner was on holiday and the dog walker who experienced the attack would be making a complaint.</p>
19/027	<p>May 2019 Election</p> <p>Thursday 2nd May 2019 – Nomination forms and timetable and Clerk can print out any forms for those interested that do not have internet access. Nominations in by 3rd April 2019 to the Returning Officer at the NHDC.</p> <p>Purdah information - is the pre-election period starts Tuesday 26th March 2019. So, councillors that are standing cannot self-promote, Graveley Matters items will be signed off as the Graveley Parish Council and not in individuals’ names. Elections advert to go out onto the noticeboard.</p>
19/028	<p>Items for consideration at next meeting on Tuesday 16th April 2019.</p> <p>To discuss possible dates to arrange for Adrian Hawkins to attend a public meeting (for provisional dates in June 2019).</p>

The meeting closed at 9.55pm.

The next GPC Meeting will be at Graveley Village Hall on Tuesday 16th April at 8pm.

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