



Minutes of Graveley Parish Council Extraordinary Meeting held on Tuesday 4th December 2018 at Graveley Village Hall, High Street Graveley at 8.00 pm.

Present: Cllr C Norgan (Chair), Cllr M Griffin, Cllr Dr D Scott, NHDC Cllr T Tyler (Advisor & Minute taker)

In attendance: Around 12 members of the public.

1. To receive and accept apologies for absence.

Cllr R Millard, Cllr R Norgan & County Cllr S Jarvis.

2. To agree a Graveley Parish Council Staffing Committee

Cllr Scott proposed that a Staffing Committee, be formed by the Parish Council, this was seconded by Cllr Norgan, a vote was then taken. Cllrs Scott and Norgan voted the proposal and Cllr Griffin voted against.

Therefore, the Creation of a Staffing Committee was carried.

7. Formulate Graveley Parish Precept

Cllr Griffin, as the RFO submitted four possible budgets which varied depending on the outcome of any Clerk staffing and suggested budget for grant costs. These were:

a) Option One – Volunteer Clerk, No Additional Precept

£6,000 – No additional Precept and the need for a volunteer Clerk

b) Option Two – Volunteer Clerk, 25% Increase for possible Grants

£7,500 –Volunteer Clerk, 25% increase for Grants - £3,000.

c) Option Three – Paid Clerk (£3k + Expenses £500, No Increase for Grants budget – 60% Precept Increase)

£9,500 – A rise of 60% in the Precept, £3k for Clerk Pay and £500 for Clerk expenses but no increase in grants budget, as per option one (£6k precept).

d) Option Four – Paid Clerk (£3k + Expenses £500, increase for Grants budget to £3,000 – 85% Precept Increase)

£11,008.09 – A rise of 80% in the Precept, £3k for Clerk Pay and £500 for Clerk expenses and precept increase.

The great work of Cllr Griffin was noted in creating these alternative budgets for consideration. However, after some short debate it was realised that a budget/Precept decision could not be taken until the new Staffing Committee had time to consider a Clerk wage.

Chair closed the meeting at 21:45.

Full Council Meeting – Tuesday 18 December 2018

Any items for the Agenda to be forwarded to the Chair five working days in advance of the meeting.