

**Graveley Parish Council Meeting
Tuesday 19th June 2018 at 8pm
Held at Graveley Village Hall**

Present: Acting Chair Cheryl Norgan (CN) Steve Firth (SF), Tony Bracey (TB) and HCC Steve Jarvis (SJ)

Members of the public were also present.

Apologies – Rob Millard (RM), NHDC Terry Tyler (TT) and PCSO Heather Burrows.

Approval of minutes - The Minutes of the 15th May 2018 were approved and signed.

Declarations of interest - None

Matters Arising

a) GPC elections – As RM was unable to attend this meeting it was agreed to hold this over until the next GPC meeting.

b) Amendment to Standing Orders - The Clerk has suggested an addendum to our standing orders which was agreed by all GPC members present. The following words are to be added: **The Chair is in overall control of the meeting and he or she will decide who may speak and in which order. When it is your turn to speak (for no more than five minutes, unless the Chair agrees to extend the time) the Chair will ask you to identify yourself and to address the meeting.**

The Chair also has the right to say that any question or statement is inappropriate and will not be accepted.

c) Parish vacancy - Notice has run out from NHDC. Clerk to put up the GPC notice which will run out on the 30th June

JT

1. Highways Report

Cheryl Norgan

a) Stevenage Local Plan - no further information at this stage.

b) NHDC Local Plan - NHDC have now completed all of the Actions asked for by the Planning Inspector. These were asked for by the Planning Inspector to assist him to test the soundness of the Local Plan. However, these comments are not yet available for the public to view on the Actions List which is on the NHDC Local Plan Examination in Public website under the heading “Examination Actions”. See <https://www.north-herts.gov.uk/home/planning/planning-policy/local-plan/local-plan-examination>. It is thought that the Inspector will ask all those who initially did their representations to comment on these Actions during a 6 week consultation anticipated to take place by Autumn 2018, but the exact timing of when this will be is dependent on the Planning Inspectorate.

Sound Recordings: CN asked SJ to find out if the recordings of all the NHDC Local Plan

Examination hearing sessions will be made available to the public. Both CN and Jack Rigg felt that this information is essential for members of the public who may wish to make further comment upon the Local Plan. The Examination in Public had been held in public and it was therefore strongly felt that the public should be allowed access to the recordings immediately. Previous local Examinations in Public had had almost immediate webcasts for the public to observe and listen to. Stevenage Borough Council had also provided recordings of their Local Plan Examination free of charge to the public on request.

SJ

2. Planning Report

Tony Bracey

a) None

3. Financial Report

a) **Bank Account-** Our current and savings account total is £4,368.78

4. Playground Report

Cheryl Norgan

a) CPM in their last report pointed out that the ***Playdale Twist - Climbing wall backboard is rotting and causing a possible finger entrapment. This should be replaced.*** Clerk received a quote of £390.00 plus vat from CPM for this work. It was agreed to go ahead. Clerk to raise the order.

JT

5. Correspondence received

a) **S106 Money-** Cllr Cathryn Henry has raised the possibility of GPC getting some of the S106 money held by NHDC for 3 recent planning projects. Stuart Izzard emailed the Clerk offering his advice for any projects the GPC feel might fit the stipulated criteria. Items that might be possible – New Cricket Scoreboard for Graveley Cricket Club, planting on the HH waste ground corner of High Street and Church Lane. Only new projects can be considered. Clerk to contact Stuart for his advice.

JT

b) **Footpath changes NHDC** – Clerk has put up on the Parish noticeboard changes from footpath to bridleway that affect the village. These have to be displayed until 6th July 2018.

6. Accidents

RM emailed Clerk. *Second time this has happened within the last few months. Highways need to address this with reflective checkered boards or something. Can we ask for an assessment (Graveley Lane/ High Street) of this junction?*

This was discussed and it was resolved that the Clerk will contact HH to get their thoughts.

JT

7. Parking in Ashwell Close- RM contacted the Clerk. *I've had a resident ask me if there's anything we can do regarding cars parking over the dropped kerb on the path coming down on same side as the parking spaces at the bottom. She states "It is difficult with a child's buggy to leave pave meant*

to cross road due to cars parking across dropped kerb” Is this something we can raise?

Clerk has emailed Heather Burrows to request the legal position-she is on leave.

8. Hedgerows - a member of the public raised an issue regarding a project to check whether there might be ancient hedgerows in Graveley, particularly in respect of the proposed Travellers Site and Church Lane. There is interest in this project from biodiversity enthusiasts from Letchworth Garden City who are keen to take part as volunteers. As they did not attend the meeting no action could be taken.

9. Cycle Route repairs-update- Clerk has contacted Derek Jerrard and this has been completed. Clerk has thanked Derek.

10. Weeds- Clerk was contacted regarding the overgrown weeds on the pathway leading from Pondsides to the High Street (Between the two Public Houses) In the meantime TB has contacted the land owner who has agreed to carry out this work.

11. Overgrown Hedges in High Street

Clerk reported this problem to HH and received a report:-

Thank you for reporting a highway fault on 14/06/2018 10:07 AM Your reference number is: 201013661127 Fault type: Vegetation or grass cutting Your description: The Trees and verges on Graveley High Street, just past the Bus shelter leading up to North Road are very overgrown and I have had complaints that people with mobility, scooters and pushchairs are finding it difficult to navigate, the trees/hedges need trimming back please Location: High Street, Graveley

12 . Cheques Issued

- a) HAPTC (CN) course £40.00
- b) Clerk's Petty cash £108.25

The meeting closed at 9.15 pm

**The next GPC Meeting will be at Graveley Village Hall
On Tuesday 17th July 2018**