

**Graveley Parish Council's Meeting**  
**Tuesday 19<sup>th</sup> April 2016 at 8pm**  
**Held at Graveley Village Hall**

**Present:** Vice Chair Cheryl Peers (CP), Financial Officer Steve Firth (SF) and Tony Bracey (TB). NHDC Cllrs Sal Jarvis (SJ) and Cathryn Henry (CH)

Members of the public were also present

**Apologies** – Chair Jack Rigg (JR) Hilary Napier (HN)

**Declarations of interest**-none

**Approval of minutes** - The Minutes of the 15<sup>th</sup> March 2016 were approved and signed.

**Matters Arising**

**1. Highways Report**

*Jack Rigg*

As JR was away nothing to report

**a) Accidents-** There have been further accidents at the North Road and High Street junction GPC have had contact with Terry Douris who replied *The design for the scheme is currently being finalised and it is to be passed to Ringway imminently.....I envisage works to start on site in July.* JR to keep an eye on progress

**JR**

**c) Stevenage Local Plan-**JR, CP and TB are attending a meeting at Stevenage Borough Council on the 9<sup>th</sup> May at 10am to discuss GPC's reply to the Stevenage Plan and will report back, in due course, the outcome. CP raised a point regarding the proposed Travellers Site and thought a petition from local residents might be worthwhile, to be discussed after the SBC meeting

**2. Planning.**

*Tony Bracey*

**a)** Single storey side extension to form link between main house and outbuilding Church Meadows, Church Lane, Graveley, Hitchin, SG4 7LU - Case Ref No:16/00922/1HH Clerk to ask for an extension for GPC's comments.

**JT**

**b)** Creation of new vehicular access, Driveway and erection of three bay detached cartshed.35 High Street, Graveley, Hitchin, SG4 7LA - Case Ref No: 15/03227/1HH GPC had replied to this planning application pointing out that the new access to the site could cause problems. TB found out that planning permission had been granted and our recommendations had been disregarded. SJ pointed out that she had personally spoken to John Chapman who had assured her that this application would be refused-obviously this did not happen.

### **3) Financial Report**

*Steve Firth*

**a) Bank Account-** Our current and reserve accounts now stand at £16,747.06 also a vat refund is due.

**b) End of Year Accounts** The GPC accounts are being checked by PB before being Examined, Agreed and Adopted the 2015-16 Financial and Audit reports together with the Governance Statement for submission to BDO, our External Auditors. by the 31<sup>st</sup> May 2016

SF

### **4) Playground**

*Cheryl Peers*

**a) Playground New Equipment-** The order has been raised for The Playground Company for a 'Bespoke Trim Trail' piece of equipment. They hope to start work week commencing 16<sup>th</sup> May 2016 and it should take a day to install

CP

### **5) Correspondence Received**

**a) Screening for Bus Shelter** a quote from Mercer Leyton (Building) Ltd has been received Clerk to let GEG have a look at the proposed drawing for any comments they may have

JT

**b) Crime Figurers For February 2016** -one Vehicle Crime and one ASB

### **6) Matters Arising-none**

### **7) Any Other Business**

**a) Membership of HAPTC-** It was agreed that GPC would take out a one year subscription to assess the usefulness or otherwise of joining HAPTC.

**b) Annual General Meeting & Election of Officer** this will take place at the next meeting 17<sup>th</sup> May 2016.

### **8) Cheques Issued**

**a)** HAPTC subscription £150.00

**b)** NHDC Emptying Dog Bins £350.06 Incl vat

**c)** Book Swap Bins (12) £71.88

**The meeting closed at 9.25 pm**

**The next GPC meeting will be at Graveley Village Hall  
On Tuesday 17<sup>th</sup> May 2016**

