

**Graveley Parish Council's Meeting**  
**Tuesday 11<sup>st</sup> July 2015 at 8pm**  
**Held at Graveley Village Hall**

**Present:** Chair Jack Rigg (JR) Vice Chair Cheryl Peers (CP) Financial Officer Steve Firth (SF)  
Tony Bracey (TB)

Members of the public were also present

**Apologies** – Hilary Napier (HN) and Cllr Cathryn Henry (CH)

**Declarations of interest-** none

**Approval of minutes** - The Minutes of the 16<sup>th</sup> June 2015 were approved and signed.

**Matters Arising**

**1. Highways Report**

*Jack Rigg*

**a) Accidents-** Daniel Parker Ass't Engineer Develop Management. Emailed JR-*Status is that the remedial works in relation to the embankment have been completed and were inspected on 6 May 2015 confirming they are to a satisfactory standard. However, the work to the embankment is not deemed complete until the embankment has been established with vegetation. It is now currently with the Developer to take appropriate measures to ensure vegetation establishes in the embankment over the coming months going into Autumn 2015 for final approval and adoption by HCC as the Highway Authority.* It was also pointed out that there had been another accident at the junction Sunday 19<sup>th</sup> July. Clerk to contact again Cllr Catherine Henry and PSCO Michelle Trussell to get a reply to the report Clerk sent to them in June this year.

**JR/JT**

b) Hedges and clearance of debris- JR has written to Daniel Parker who advised he should contact the Help Call Center, which he did and the following job numbers were issued:-

Hedges 201007182740 Path 201007182760

**JR**

c) **Church Lane Potholes**-Whilst some patching of the numerous pot holes has been carried out one very large one has been missed. JR to contact Trevor Ward pointing this out.

**JR**

## **2 Planning**

***Tony Bracey***

a) **1a High Street-and Caravan (Grinders End)** – Chris Braybrooke emailed *I can confirm that I have not received a reply to my latest letter in respect of the scaffold yard and the unauthorised buildings. I can also confirm that the new Solicitor has now started and the issues regarding the caravan and sign will now be progressed in due course. I understand this update will be disappointing in that it has not progressed matters further, however I hope to be able to update you in the future with some more news as to how things are progressing.*

**TB**

b) **Re-submission of Planning application** 12/01060/1 previously granted 30/08/15) .10 Oak

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Lane, Graveley, Ref No: 5/01764/1 - GPC have no problem and Clerk to advise NHDC Planning.

**JT**

c) **Stevenage Council's Housing Consultation**-JR circulated his draft reply which all GPC members agreed and JR to send to Clerk to send.

**JR/JT**

## **3) Financial Report**

***Steve Firth***

a) **Bank Account**- Our current and reserve accounts now stand at £18,742.52

b) **Conclusion of Audit**-BDO have approved the accounts, Clerk has displayed the statutory 'Notice of Conclusion of Audit' on the Parish noticeboard.

c) **NHDC Rural Fund Grant**- Clerk to chase Stuart Izzard re the £1,000.00 grant awarded for Grass Cutting/hedge trimming in the playground and litter picking ref 3 411

**JT**

## **4) Playground**

***Cheryl Peers***

a) **Playground Inspection**- the playground inspection has been carried out by CPM They have pointed out that the Playdale Twistm/play needs some work which they will undertake for £20.00 (agreed by GPC) also Clerk to get a price for the removal of the Basket/football goal and raise an order

**CP/JT**

**b) Repair of Fence-**CP to contacted Jarrett Fencing asking when the remedial work on the fence will be carried out. The order has already been raised

**CP**

**c) Trimming of Hedge-** CP to contact Sheila Read, of Plants Galore & Garden Maintenance, and get a quote for cutting the hedge in the playground. Clerk then to raise an order.

**CP/JT**

## **5) Any Other Business**

**a) Ideas To Benefit the Village-** two members of the GEG attended the meeting and suggested that it would be an improvement to re-work the patch of land on the corner of Church Lane/High Street. At the moment it is a 'wild garden' but is now rather untidy and the GEC thought it would be much more attractive if the ground was dug over and replanted with various shrubs. They will get quotes for the work and submit them at the next GPC meeting.

## **6) Matters Arising**

**a) Painting of the Benches and Railings around the Pond-** It was agreed to give this work to Geoff Bryl whose quote was the best. The work consist of painting the railings around the pond, the 9 benches in the village, ten bollards opposite the pond, the railings (opposite the pond fronting the Culvert) and repairing and painting the raised railings in the High Street (opposite the Scaffold Yard) total cost £2,811.00. Work has nearly been completed.

**JT**

**2**

**b) Hedge cutting-** on the footpath leading to the playground Clerk to contact Herts Homes and ask them to trim this hedge.

**JT**

**c) High Street Parking-**a local resident raised the issue of inconsiderate parking in the High Street causing problems in driving into the High Street from her property, SF suggested that a parking restriction for one hour a day could help to obviate this problem. It seems that car owners from 1a High Street and the Lister Hospital park all day. It was also discussed if a petition could be set up and sent to the relevant NHDC Dept for action. To be discussed at the next meeting.

**d) Culvert Railings-** now that the railings on the Pondsides of the culvert have been painted the ones on the Wagon & Horses side need some attention (broken railings, which may constitute a Health and Safety issue) and painting. Previous correspondence from Herts CC indicates Enterprise Inns Plc to be the riparian owner with responsibility for maintaining the culvert. JR to contact the

owners of the pub, Enterprise Inns.

**JR**

## **7) Correspondence received**

**a) NHDC- Gazebo on open land behind public house The George And Dragon -** Chris Braybrooke sent a letter to GPC- *The matter you have raised will be investigated and you will be contacted in due course.*

*Most breaches of planning control can be resolved through negotiation, but where it is considered expedient to take formal enforcement action, this can take a considerable time to resolve.*

## **8) Cheques Issued**

**a) NHDC Playground rent one year (balance) £89.23 no vat**

**b) Clements Play Management Playground quartley inspection £60.00 incl vat**

**c) BDO audit fees £120.00**

**The meeting closed at 9.45 pm**

**The next GPC meeting will be at Graveley Village Hall  
On Tuesday 18<sup>th</sup> August 2015 at 8 pm.**

