

Graveley Parish Council's Meeting
Tuesday 19th May 2015 at 8pm
Held at Graveley Village Hall

Present: .Chair- Jack Rigg (JR) Vice Chair Cheryl Peers (CP) Financial Officer Steve Firth (SF) Tony Bracey (TB) Hilary Napier (HN) PCSO Michelle Tressell (MT) PC Keith Harding (KH) and NHDC Cllr Cathryn Henry (CH)

Members of the public were also present

Apologies – HCC Cllr Tony Hunter (TH)

Declarations of interest-none

Approval of minutes - The Minutes of the 21st April 2015 were approved and signed.

Matters Arising

a) Annual General Meeting & Election of Officers-JR agreed to serve as the Chair for the coming year proposed by SF and seconded by HN. CP agreed to serve as Vice Chair proposed by SF and seconded by JR. SF agreed to act as the Responsible Financial Officer . All other members agreed to continue with their present roles. Clerk provided the necessary forms for TB and HN to complete, as required by NDHC, as co-opted GPC members. Clerk to send to Susan Wiseman at Gernon Road together with an up to date list of members contact details.

JT (done 21/05/15)

b) Police- Our new PCSO Michelle Trussell and PC Keith Harding attended this meeting and gave a report for the Gravley Parish crime figurers and was pleased to report a significant drop in the recorded figurers from 49 down to 26 in the last year.. The recent vandalism in the children's playground and the parking problems at the school in Ashwell Common were discussed and MC will look into both problems.

1) Highways Report

Jack Rigg

a) Accidents – Clerk to let CH and MC have the paperwork regarding the Accidents at the junction of North Road and the High Street as this problem has been going on for many months and needs a solution.

JT (done 21/05/15)

b) Street Lights-It has been reported that the street lights in Ashwell Close are now working.

c) Overgrown hedges in the High Street and Wall-PB received an email update from Trevor Ward (Ringway) *the wall has been inspected and is not in any immediate danger of collapse but is being monitored regularly. The hedge by the bus stop I have given to the Community Payback Team (CPT) who will attend to it shortly.*

e) Bollard outside the George & Dragon-a car swerved into a bollard and caused significant damage PB has spoken to Highways and received an email- *The reference number for the damaged bollard outside G&D is:- 201006982459-I will update you when I get an update.*

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f) Hedges in High Street -JR to chase up Roger Floweday to clear up the debris and to trim back the hedge by the Bus Shelter.

JR

2 Planning

Tony Bracey

a) 1a High Street- and Caravan (Grinders End) – the following email was received from Chris Braybrooke Senior Planning Compliance Officer *-I need to write to the company at 1a and ask for an application to retain the scaffold racking and a new porta cabin which may have been brought to site. With regard to the Sign and caravan, this is on a list for a new solicitor to pick up when they start in a couple of weeks, with view to a prosecution for the sign. This has been the case for a couple of months now, as they have a 3 month notice period from their old position.*

I will however be on annual leave from the very beginning of June until the 22nd so it is unlikely much will happen until then, but I will get the letter out to the scaffold yard. TB to keep an eye on progress.

TB

b) Planning Application 32 High Street-Garage with office over GPC have no objections Clerk to process.

JT (done 21/05/15)

c) Planning Application 6 Ashwell Common- Single storey rear extension, the GPC have no objections Clerk to process. TB advised an interest in regard to this application.

JT (done 21/05/15)

3) Financial Report

Steve Firth

a) Bank Account- Our current and reserve accounts now stand at £19,962.46.

b) End of Year Accounts- The GPC Examined, Agreed and Adopted the 2014-15 Financial and Audit reports together with the Governance Statement for submission to BDO, our External Auditors. Clerk to send by registered post, together with a copy of these minutes.

A letter to be sent (by Clerk) to Hilary Thompson thanking her for carrying out the Internal Audit

JT

4) Playground

Cheryl Peers

a) Playground Inspection. Email received from Derek Clements of CPM- *I am due to retire before your next quarterly inspections are due in June. I am happy to recommend Andrew Bunker of CPM Playgrounds Ltd as my replacement. Email cpm.playgrounds@hotmail.co.uk 07770 326499 Who, with your Councils approval can take over this role. He too is a certified RPII Operational Inspector with 20 plus years of playground experience. Indeed you may have had dealings with him at the play area where he has done a lot of work and covered for me on previous inspections. CP to follow up.*

CP

b) Vandalism-It has been reported that there has been vandalism to the new fence and playground equipment. This has been reported to our new PCSO who made a visit after this meeting. CP to

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speak to Jarrets regarding costs (who put up the fence) to raise an order via the Clerk.

CP/JT

5) Any Other Business

a) Dog Fouling- The Clerk has put up a notice on the Dog Mess Bin at Grinders End, on the GPC noticeboard and an note has appeared in GPC-Let us hope it has an impact.

JT

6) Matters Arising

a) New Chairman- All members of GPC would like to welcome Jack as our new chair of the Parish Council. Also to thank Cheryl who has agreed to act as Vice Chair.

b) Painting of the Benches and Railings around the Pond- Clerk to have a word with Jamie at JDL Construction (who painted the benches some time ago) to see if he is interested in taking on this task.

JT

7) Correspondence received

a) Travelling Library- JR completed the petition on behalf of the GPC,as time was short.

8) Cheques Issued

- a) Came & Company Insurance** £670.53
- b) Helen Lumley (GEG)** £114.incl vat
- c) Paul Baltruschat Litter Picking-**£104.00

The meeting closed at 10.00 pm

**The next GPC meeting will be at Graveley Village Hall
On Tuesday 16th June 2015 at 8 pm.**

