

**Graveley Parish Council's Meeting
Tuesday 15th July 2014 at 8pm
Held at Graveley Village Hall**

Present: .Chairman- Mr Peter Bracey (PB) Vice Chair-Mr Steve Firth (SF) Cheryl Peers (CP) Mrs Hilary Napier (HN) Tony Bracey (TB) NHDC Cllr Sal Jarvis (SJ),
Members of the public were also present

Apologies – PCSO Elaine Cuozzo and HCC Tony Hunter

Declarations of interest- none

Approval of minutes - The Minutes of the 17th June 2014 were approved and signed

Matters Arising Included below.

1) Highways Report.

Peter Bracey

a) Church Lane – PB received a letter with our concern regarding the increase and speeding of traffic in Church Lane from Peter Lilley MP. HN/PB to draft a letter requesting NHDC that a new Traffic Assessment is carried out as the one currently held is five years old and doesn't represent the current traffic flows.

PB

b) Accidents – A letter was received from John Wood, in reply to ours, regarding the delays in the North Road/ High Street safety improvements which have not yet started. There is currently a funding dispute between HCC and the NHS Trust. PB is liaising with Daniel Parker of HCC Development Management.

PB

c) Parking outside GPS – PCSO Elaine Cuzzo emailed *.... I am keeping an eye on the parking outside the school and as I mentioned before I have also distributed letters to parents. I am keeping an eye on the Rec when I am on lates although I never find anyone there.(see 4f below)*
Please let me know if there is anything else you are having problems with and I will try to sort them out.

JT

d) Railings around the culvert in Ponside- Jack Shepherd is continuing to look into who is responsible for the railings and keeping the culvert clear of debris he will report in due course discuss at the next meeting.

PB

e) Overgrown hedges in the High Street-A works order by HH has been raised for the work to be carried out.

f) Dead Tree in Ashwell Close-a member of the public has requested that this tree (corner of Ashwell Close and Common) be removed PB to organize with the appropriate authority.

PB

2) Planning

Tony Bracey

a) Waste Recycling Centre Amendment to size and height of 3 buildings- TB attended a site

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meeting with members of the planning department;the new proposals are still to be discussed.

b) A member of the public handed TB a copy of an ebay car sales document with a contact address 1A High Street Graveley the information was passed to Chris Braybrooke for him to investigate. (see 5a below)

c) Cars For Sale outside The Old Forge and High Street Lay-by- Chris Braybrooke has supplied the search details from the Land Registry and will continue to find out who by or if the Land in

question is owned. Clerk has supplied Andy Goodman with pictures of 3 Cars for Sale in the Lay-by and 2 outside the Old Forge, the relevant paperwork regarding Land Registry search (Chris Braybrooke) the Highways map (Gary Henning) and Cornwall County Council recommendations re Car Sales on the Public Highway (which was sent to GPC by a member of the public) Andy Goodman emailed *One of my Environmental Enforcement Officers has spoken the vendor of the vehicles exposed for sale adjacent to the Old Forge and has invited him to a meeting to discuss the status of the land on which the cars are situated as there is some dispute whether it is highway or not. Unfortunately he did not another meeting has been scheduled for tomorrow. Once I know that I'll be in contact. Clerk and TB to keep an eye on progress.*

TB/JT .

3) Financial Report

Steve Firth

a) Bank Account- Our current and reserve accounts now stand at £20,808.76

b) Conclusion of Audit-BDO have approved the accounts, Clerk to display the statutory 'Notice of Conclusion of Audit' on the Parish noticeboard.

JT

4) Playground

Cheryl Peers

a) Maintenance- CPM have completed the repair work and have carried out the 3 monthly inspection, the report was passed to CP for consideration. Who has visited the playground and whilst CPM raised one or two minor points none need urgent consideration.

b) Rent Increase- The new lease was signed and Clerk has sent to Suffolk Legal in Ipswich who replied and asked GPC to register the lease with the Land Registry. GPC are mystified as to why this is necessary and will seek further guidance. PB to let Clerk have the necessary contact details.

PB/JT.

c) Fence Repairs- quotes were received and it was agreed to give the work to Jarretts whose quote was the best (£2,458.44 inclusive of VAT) Clerk has raised an order. TB will keep an eye on progress and will be the primary contact. It is envisaged that the work will take place after the trees have been dealt with (see item 4d below)

TB/JT

Trees in Playground- A householder, whose house abuts the Playground, is concerned about the three trees that overlook her property and would like them to be dealt with three quotes have been received. The contract to be awarded to Arborcare (£820.00 plus vat) the tree trees will be felled to ground level, the stumps will be ground out, all tree debris to be removed and the necessary planning permission to be obtained by Arborcare (as it is in the conservation area).. Clerk to raise the necessary order. Councillor Sal Jarvis offered to contribute £300 from her locality budget towards the tree removal and fence repairs, Clerk to raise necessary paperwork. Clerk to contact Tony Hunter and Cathryn Henry to seek support from their Locality Budgets.

JT

e) New Bin for Playground- It was agreed that a new lidded bin be purchased and it was agreed that £300.00 could be spent, TB and Clerk to investigate and Clerk to raise an order.

TB/JT

f) Playground problems- a member of the public raised concerns regarding youngsters who use the playground, leave litter and vandalise and when approached use bad language. It was generally agreed that youngsters need a play area but people with young children feel intimidated. The conclusion was for Clerk to alert our PCSO Elaine Cuzzo as to the problems and the most common hours when it occurs. It was felt that if more adult presence it might deter the bad behaviour. Also members of the public could contact our PCSO when bad behaviour is occurring and if she is able request her to attend the playground.

5) Any Other Business

a) Caravan (Grinders End) and Car Sales 1a High Street - A caravan has appeared in the woodland TB has reported to Chris Braybrooke to ascertain if it was not against any planning laws. Chris Braybrooke emailed *-My update is that I did go to both of these sites, however I was unable to find the caravan, although I didn't have your map with me (I also went at school collection time which made access up that way interesting). And as for 1A I could not gain access to the site to see what is actually happening. I did note some commercial vehicles on the site including a transit van that's obviously being taken to pieces. I will undertake site inspections again and report back.*

TB

6) Matters Arising,

a) Bank Details- Clerk has contacted NatWest to get the necessary forms for CP to complete so she can countersign Cheques. Given to CP.

CP

b) Solar Panels-PB pointed out an article in the Comet regarding a proposal for Solar Panels to be erected in North Herts. One proposed site was in Graveley. At this stage no action can be taken until GPC as currently it is in the consultation stage between NHDC and the proposers and no formal planning application has been made. However members of the Council should seek the views of the residents of the village in preparation should the proposals be presented as a planning application.

c) NHDC Rural Grant Fund- Clerk has the application forms and will complete an Environmental Improvement application for Litter Picking/ Grass Cutting/ Hedge Cutting and send to Alan Fleck at NHDC. Closing date for applications is 27th September 2014.

JT

7) Correspondence received-None

8) Cheques Issued

- a) Alan Eaton Grass cutting playground-£260.00 no vat**
- b) Clerks Petty Cash £34.90**
- c) BDO Accounting fee £120.00**

The meeting closed at 9.10 pm

**The next GPC meeting will be at Graveley Village Hall
On Tuesday 19th August 2014 at 8 pm.**

