

Graveley Parish Council Minutes
of the Full Parish Council taken on Tuesday 19th November 2019 at 8pm held at Graveley
Village Hall, High Street, Graveley, Hertfordshire, SG4 7LB.

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| Council members present: | Councillor Martin Griffin – Chair Councillor Rob Millard – Vice Chair Councillor Helen Lumley Councillor Gill Shenoy |
| In attendance | Danielle Galvan (Clerk/RFO to the Council) Cllr George Davies (NHDC) Cllr Steve Jarvis (HCC) 1 member of the public was also present. |
| Agenda Item and minute number | Summary |
| 19/109 | Apologies To receive and accept apologies for absence. - Councillor Luke Crouch. - PCSO Becki O’Driscoll. |
| 19/110 | Interests a). To receive declarations of interest from Councillors on items on the agenda. Item 115 (d) Cllr Millard & Cllr Shenoy. Item 119 – Cllr Griffin. This Councillor abstained from the vote on this agenda item. b). To receive written requests for dispensations for declarable interests. None. c). To grant any requests for dispensation as appropriate. N/A. |
| 19/111 | Minutes To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 15 th October 2019 as a true and accurate record. Resolved. Proposed by Cllr Griffin, seconded by Cllr Lumley that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chair. Unanimously agreed. Motion carried. |
| 19/112 | Public Issues None. |
| 19/113 | Reports from County & District Councillors, Police and others Cllr Jarvis confirmed the request from the GPC to the HCC regarding moving the location of one of the salt bins from Church Lane to either High Street or Pondsides. Stocks of salt are provided for the Parish to manage the process if and when it’s needed. More likely that the salt bin could be moved to Pondsides. It was suggested that the salt bin is not located near to the pond. The Clerk has ordered an additional 15 – 20KG bags for the village. Cllr Jarvis has chased the gritting Ashwell Common. The Clerk asked about the GPC’s |

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| | Permanent traffic regulation order request for yellow lines for Graveley School. Cllr Jarvis to speak to the School to ask if they are OK with this. |
| 19/114 | <p>Finance</p> <p>a) Bank balance is just over £7,639.51.</p> <p>b) Payment to Paul Baltruschat - £156.00 (September, October and November's litter picking). Resolved. Proposed by Cllr Griffin and seconded by Cllr Millard. Unanimously agreed.</p> <p>c) Payment to Graveley Village Hall - £90.00 (April – September, Village Hall hire for GPC meetings). Resolved. Proposed by Cllr Griffin and seconded by Cllr Millard. Unanimously agreed.</p> <p>d) Payment to Alan Eaton –£180.00 (July – October, Playground grass cutting). Resolved. Proposed by Cllr Griffin and seconded by Cllr Millard. Unanimously agreed.</p> |
| 19/115 | <p>Planning</p> <p>To consider planning applications received.</p> <p>a) 17/00862/OPM. Land to the North Of Stevenage, Herts SG1 4DE. Erection of 800 residential dwellings, creation of a new local centre, provision of a primary school, provision of landscaped communal amenity space including children's play space; creation of new public open space together with associated highways, landscaping, drainage and utilities works. Agreement to the wording for the response to this amendment. Resolved. Proposed by Cllr Griffin and seconded by Cllr Millard. Unanimously agreed.</p> <p>b) 19/02394/FPH. Manor Farm, Church Lane, Graveley SG4 7BN. Side extension to existing triple garage and insertion of three front and one rear dormer windows. Two front porch extensions and replacement of external staircase. No objections. Resolved. Proposed by Cllr Griffin and seconded by Cllr Lumley. Unanimously agreed.</p> <p>c) 19/02500/FPH. 2 Hillside Cottages, Church Lane, Graveley SG4 7LS. Two storey rear and single storey side extension and insertion of roof light to existing rear elevation following demolition of existing rear element. No objections. Resolved. Proposed by Cllr Lumley and seconded by Cllr. Griffin. Unanimously agreed.</p> <p>d) 19/02654/FPH. 20 Oak Lane, Graveley SG4 7LN. Rear conservatory following partial demolition of attached rear outbuilding (as a variation of Planning Application reference 19/01364/FPH granted on 28.08.2019). Due to Agenda item 19/110(a), there was no vote. The Clerk has applied for an extension and awaiting a response from the NHDC Planning department.</p> <p>To consider planning applications received during the period (Thursday 14th November and Tuesday 19th November 2019). Full Planning Permission: Installation of children's play equipment, picket fence enclosure and paved hard-standings to pub garden. The George And Dragon, 19 High Street, Graveley, Hitchin, Hertfordshire, SG4 7LE. Received on 19th November, the clerk has applied for an extension. Response by 6th January 2020.</p> |
| 19/116 | Consider wording of letter to the title owners of the Waggon and Horses. Resolved. Proposed by Cllr Griffin, seconded by Cllr Lumley. Unanimously agreed. |

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| 19/117 | Review the use of the GPC bin. Review the use of the GPC bin. Consideration as to whether the above has been successful and to decide whether to now make this a permanent arrangement. Resolved. Proposed by Cllr Griffin, seconded by Cllr Lumley. Unanimously agreed. |
| 19/118 | Proposed A507 HGV Ban – consultation It was agreed that there was no reason to object. Resolved. Proposed by Cllr Griffin, seconded by Cllr Lumley. Unanimously agreed. |
| 19/119 | Certificate in Local Council Administration - CiLCA Consideration for the Clerk to commence with this professional qualification in March 2020. £350 for the registration plus 2 days at the HAPTC. It was agreed for the Clerk to go ahead and book this course. Resolved. Proposed by Cllr Millard, seconded by Cllr Shenoy. Unanimously agreed. |
| | 8.35pm Cllr Millard left the meeting. |
| 19/120 | Clerks report – Information only. Correspondence received and outstanding action points. 2 Ashwell Common - Vermin issue. From an Environment Health perspective, the NHDC do not believe that the garden is harbouring rats. They are aware that several households are feeding birds, farmers’ fields and a ditch opposite which are suitable areas for rats. There is a final area of vegetation at the back, which the home owner is going to cut back. Environmental Health will return to inspect the areas again in a few weeks. If no evidence is found they will be closing the case. Bus Shelter at Jacks Hill – The Clerk has investigated with Arriva and the NHDC so it has been reported to the HCC for repair. Fault repair was been accepted on 23/10/2019. (Cllr Jarvis advised that maintenance at HCC uphold it is their responsibility). <i>Action:</i> Clerk to find out from the Management of Jacks Hill park if their residents use the bus shelter. Moving of the salt bin from Church Lane (discussed within agenda item 19/113). Salt has been ordered and will be delivered to the Graveley Village Hall in November. 18 High Street. 1) The Clerk has asked the NHDC if a decision has been made as to whether the culvert at this site needs to be rerouted. The NHDC are still deciding. 2) Complaint regarding the lights on the house alarms. The Clerk was asked to get advice on this matter to ask if it was a planning issue. <i>Update: 21/11/2019 – Planning enforcement complaint has been raised by the NHDC.</i> Road Traffic Accident - Ashwell Common - Car caught on CCTV colliding with a stationary van. Police have been to the incident area to obtain information needed and are progressing with a collision report. Over 12 problems reported to the Clerk over the last month – muddy paths, fallen trees, cracked walls, who has in turn has reported them to the responsible authority. Theft from Vehicle at the Waggon & Horses, Graveley - Between 22:00 on Thursday 7 th November and 12:30 on Friday 8 th November, offender committed theft from a vehicle in the car park. The rear passenger window was smashed. Neighbourhood watch reported incident on 11 th November 2019. <i>Action:</i> Clerk to put this notice on the web site. |
| 19/121 | Items for consideration at next meeting. None. |

The meeting closed at 8.50pm.

The next Graveley Parish Council Meeting will be on Tuesday 21st January 2020 at 8pm.

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